



Address: _____

City Registration
Number: _____

SHORT TERM RENTAL REGISTRATION APPLICATION SUBMITTALS

- Dimensioned floor plan identifying bedrooms, other living spaces, and emergency evacuation routes
- Depiction of the floor plan identifying sleeping areas, proposed maximum number of guests, evacuation routes, and location of all fire extinguishers and operational and interconnected smoke alarms
- Plot plan identifying the location of parking spaces to be used in conjunction with the Short Term Rental
- Photo of front and back of home
- Copy of the proposed host rules
- Copy of guest safety information (emergency contact(s), first aid locations, evacuation information, etc)
- Insurance certificate
- Fees: Initial Application \$150 per bedroom, Annual Renewal \$100 per bedroom, Reinspection \$100 per bedroom
- Inspections by Lake Travis Fire Rescue (LTFRPermits.com)
Inspection to be requested by applicant after submitting a complete application and fees to the City.