



## **AGENDA**

### **SPECIAL MEETING OF THE CITY COUNCIL**

### **VILLAGE OF THE HILLS, TEXAS**

**DECEMBER 18, 2023**  
**1:00 PM EXECUTIVE SESSION**  
**1:30 PM OPEN MEETING**

**CONFERENCE ROOM**  
**102 TROPHY DRIVE**  
**THE HILLS, TX 78738**

Greg Wharton, Mayor  
Rick Van Dalen, Councilmember/Treasurer  
Sarah Carroll, Councilmember

Hilda C. Potsavich, Mayor Pro Tem  
Jim Vick, Councilmember/Secretary  
Kevin Proud, Councilmember

*The public may participate in this meeting either in person or via Zoom by following this link: <https://us02web.zoom.us/j/83936537576?pwd=amswUTJjZGRNYWQxcm9rQlVxS1Bndz09> or calling (346) 248-7799 or Toll-free (877) 853-5247 or (888) 788-0099, Meeting ID: 839 3653 7576 Passcode: 171510*

#### **1. CALL TO ORDER**

#### **2. EXECUTIVE SESSION**

A. Personnel Matters – City Secretary Interview – Angie Massey

*The Mayor and City Council may adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code including, but not limited to, Sections §551.071 (Consultation with attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), §551.087 (Economic Development), §418.183 (Deliberations about Homeland Security Issues), and as authorized by the Texas Tax Code including, but not limited to Section 321.3022 (Sales Tax Information).*

#### **3. PLEDGE OF ALLEGIANCE**

Mayor

#### **4. PUBLIC COMMENT**

*Members of the public may address the City Council during the Public Comment Period on items which may or may not be on the agenda. Speakers must address all comments and questions to the presiding officer and must limit their comments to three (3) minutes. Inquiries from speakers about matters not listed on the agenda will either be directed to the staff or placed on a future agenda for Council consideration.*

## **5. PRESENTATIONS**

- A. The Square at Lohman's Crossing Update – Bill Hayes, Legend Communities
- B. Walking Trail Phase IV – KSA Engineering
- C. Parks Upgrade Update Current Budget – Kelly Myers

## **6. CONSENT AGENDA**

- A. Minutes of the November 28, 2023, Special City Council Meeting
- B. Finance/Treasurer's Report for November 2023

## **7. REPORTS**

- A. Law Enforcement Report
- B. POA Liaison
- C. MUD Liaison
- D. Parks Liaison
- E. YAC Liaison
- F. City Manager's Report
- G. Mayor's Report

## **8. BUSINESS ITEMS**

- A. Discuss, consider, and take any necessary action related to Hills Park Upgrades Project 30.
- B. Discuss, consider, and take any necessary action related to Hills Park Upgrades Project 49.
- C. Discuss, consider and take any necessary action related to Hills Park Upgrade Project 28.
- D. Discuss, consider and take any necessary action related to choosing a cable option at the Park.
- E. Discuss, consider and take any necessary action on Change Orders:

- 1) Change Order 4 and Quote - Approval for the additional \$1,826.03 on the security installation.

- 2) Change Order 5 - Approval for the additional \$600 for the paint items.
  - 3) Change Order 6 - Approval and Quote - Permission to add the approved \$2,567 to the scheduled irrigation repairs along with a PM fee.
  - 4) Change Order 7 - Approval and Quotes - Permission to add the approved \$1,100 water main line break to Project Manager task list.
  - 5) Change Order 8 and Time Log - Approval to add four (4) hours to Project Manager Fee
- F. Discuss, consider and take any necessary action regarding RFP 2023-02 - Landscaping Services.
- G. Discuss, consider and take any necessary action to establish Council Standing Committees.

## **9. ADJOURNMENT**

*I certify that the attached notice and agenda of the items to be considered by The Hills City Council on December 18, 2023, was posted on the Municipal Building bulletin board and website by 5:30 P.M. on December 15, 2023.*



A handwritten signature in blue ink, appearing to read "Sonja De La Fuente", written over a horizontal line.

Sonja De La Fuente, City Secretary