



**REGULAR MEETING OF THE CITY COUNCIL
SEPTEMBER 11, 2023
MINUTES**

A meeting of the City Council ("Council") of the Village of The Hills ("the Village") was held in person and remotely. Mayor Wharton called the meeting to order, and the roll was called of the duly constituted officers and members of the Council to wit:

Present:

Greg Wharton, Mayor	Rick Van Dalen, Councilmember, Treasurer
Hilda C. Potsavich, Mayor Pro Tem	Jim Vick, Councilmember, Secretary
Sarah Carroll, Councilmember (arrived at 5:11 PM)	Amy Ovlen Wharton, Councilmember

thus, constituting a quorum.

Also Present:

Dean Huard, City Manager	Sonja De La Fuente, City Secretary
Patty Akers, City Attorney	Tom Harrelson, The Hills POA President (via Zoom)
Luis Ozuna, Deputy Constable	Gary Wolff, Parks & Recreation Commission

1. CALL TO ORDER

The Regular meeting was called to order at 5:10 P.M. The Mayor and City Council convened to Executive session at 5:11 P.M.

2. EXECUTIVE SESSION

The Mayor and City Council may adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code including, but not limited to, Sections §551.071 (Consultation with attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), §551.087 (Economic Development), §418.183 (Deliberations about Homeland Security Issues), and as authorized by the Texas Tax Code including, but not limited to Section 321.3022 (Sales Tax Information).

- A. Consultation with Attorney – Review City Attorney Engagement Process
- B. Personnel Matters – City Manager and Staff Roles, Responsibilities and Transition
- C. Personnel Matters – Interlocal Agreement with Hurst Creek MUD

The Mayor and City Council adjourned Executive Session at 6:51 P.M. and reconvened open session at 6:53 P.M.

3. PLEDGE OF ALLEGIANCE

The Mayor led the Pledge of Allegiance and held a moment of silence in remembrance of those lost and those that served in response to the incidents on September 11, 2001.

4. PRESENTATIONS

A. Community Center – Gary Wolff

Gary Wolff provided a presentation regarding his vision for a community center at the Park.

The Mayor and City Council commended him for his efforts and directed him to conduct a community survey to gauge interest.

5. APPOINTMENTS

A. Youth Advisory Commission – Myles Petrich Shook

B. Capital Area Council of Governments, General Assembly Representative – Mayor Greg Wharton

Mayor Pro Tem Potsavich moved to approve the appointments as presented; Councilmember Carroll seconded the motion, which carried unanimously.

6. PUBLIC COMMENT

None

7. BUDGET AND TAX RATE

A. Hold a Public Hearing on the Proposed Fiscal Year 2023-2024 Budget

The Mayor opened the Public Hearing at 7:11 P.M. There were no comments from the public. The Mayor closed the Public Hearing at 7:12 P.M.

B. Hold a Public Hearing on the Proposed 2023 Ad Valorem Tax Rate

The Mayor opened the Public Hearing at 7:12 P.M. There were no comments from the public. The Mayor closed the Public Hearing at 7:12 P.M.

C. Discuss, Consider, and take any necessary action to approve an Ordinance adopting the Fiscal Year 2023-2024 Budget

The Mayor explained that top line, bottom line, and reserve line informed the decision on the proposed tax rate. He noted there would be some pencil sharpening that needed to

be done and a special meeting scheduled to consider proposed amendments in the future.

Councilmember Van Dalen moved to approve an ordinance adopting the budget with a revenue of \$1,003,233, expenses totaling \$959,773, which gives a surplus of \$43,460 and includes an increase to the reserve by \$170,000; Councilmember Vick seconded the motion, which carried unanimously.

- D. Discuss, Consider, and take any necessary action to approve an Ordinance adopting the 2023 Ad Valorem Tax Rate

The Mayor reported that the proposed tax rate was published per statutory requirements.

Mayor Pro Tem Potsavich moved to approve an ordinance adopting adopt the 2023 Ad Valorem Tax Rate; Councilmember Van Dalen seconded the motion, which carried unanimously.

8. CONSENT AGENDA

- A. Minutes of the August 14, 2023, Regular City Council Meeting
- B. Minutes of the August 21, 2023, Special City Council Meeting
- C. Finance/Treasurer's Report for August 2023

Councilmember Van Dalen reported that the City is right on track and the forecast will be exactly where the City lands. He advised that the budget looks good. He noted that between April and May one account went from \$500,000 to \$401,000 so he is looking into the details.

Mayor Pro Tem Potsavich moved to approve the Consent Agenda; Councilmember Vick seconded the motion, which carried unanimously.

9. REPORTS

- A. Law Enforcement

Deputy Ozuna reviewed the written report and provided an explanation regarding a collision on Club Estates. He answered questions from the Mayor and Council.

- B. POA Liaison

Councilmember Vick reported that the POA has issued some relief to the residents regarding their yard maintenance due to the watering restrictions. He will be meeting with the Tom and Joel with the POA regarding the Lohmans entrance intersection. He is also working with Dean, the POA and the Club regarding a cart path issue. Two POA Board positions will open in in January.

Mayor Pro Tem Potsavich reported that the POA Landscape Committee is sending out RFPs for a new company and coordinating maps with the City to make sure all areas are included.

C. MUD Liaison

Councilmember Carroll reported that she attended the MUD Board meeting last week. The Board approved one-day-per-week watering. The Board determined it was feasible for the MUD to supply water to a potential development behind the golf academy, and now Legacy Performance Capital will need to go through the other channels for approval. They approved the Budget and Tax Rate.

D. Parks Liaison

Councilmember Carroll reported that she attended their meeting last night where they focused on the upcoming HillsFest on November 12th 1pm-5pm. \$25,000 is the expected cost of the event. Movie night is going to be scheduled for December along with Holiday's in the Park.

E. YAC Liaison

Councilmember Wharton reported that she attended their meeting yesterday where they selected their officers and reviewed their calendar for the remainder of the year. They are looking at Trail of Treats in the Park on October 31st 5pm-6pm

F. City Manager's Report

City Manager Huard reported on the following items:

- Bimonthly report to the Mayor and Council has been distributed and feedback is requested on the spreadsheet.
- Source of orange tagging on trees has yet to be determined.
- Hills Drive paving will be a future project.
- Determining responsibility for golf cart gate to Flintrock Falls.
- Met with a vendor interested in a Farmer's Market.

G. Mayor's Report

Mayor Wharton reported that he has been focused on initiatives with the Constable's office, including additional patrol hours and repeating a publicly announced enhanced enforcement program to control speeding.

10. BUSINESS ITEMS

- A. Discuss, consider, and take any necessary action regarding Google Fiber.

City Manager Huard provided the report for this item and introduced Sasha Petrich, General Manager for the Southwest Region and Mark Hendrix, Business Operations for the Southwest Region, Google Fiber who provided additional detail regarding their product and process.

The Mayor and City Council asked various questions and held a brief discussion regarding the approval process and timing. Councilmember Vick requested a site visit.

- B. Discuss, consider, and take any necessary action to approve the Interlocal Agreement with Hurst Creek Municipal Utility District.

This item is still under review by the City Attorney and will be considered at the next meeting.

- C. Discuss, consider, and take any necessary action to approve the Interlocal Cooperation Agreement with Travis County for Constable Services for Fiscal Year 2023-2024.

The Mayor and City Council held a brief discussion regarding the Interlocal Cooperation Agreement and a potential future Memorandum of Agreement for Court services.

Councilmember Vick moved to approve the Interlocal Cooperation Agreement with Travis County for Constable Services for Fiscal Year 2023-2024; Councilmember Van Dalen seconded the motion, which carried unanimously.

- D. Discuss, consider, and take any necessary action to approve a rate increase request from Waste Connections for solid waste and recycling disposal services for Fiscal Year 2023-2024.

The City Manager provided the report for this item. He explained that the five-year contract will expire at the end of this fiscal year.

Councilmember Vick moved to approve the rate increase request from Waste Connections for solid waste and recycling disposal services for Fiscal Year 2023-2024; Councilmember Wharton seconded the motion, which carried unanimously.

- E. Discuss, consider, and take any necessary action to approve the Insurance Renewal and increase in liability coverage with TML for Fiscal Year 2023-2024.

Councilmember Vick moved to approve the Insurance Renewal and increase in liability coverage with TML for Fiscal Year 2023-2024; Mayor Pro Tem Potsavich seconded the motion, which carried unanimously.

- F. Discuss, consider, and take any necessary action to review, amend, and approve the Purchasing Policy for Fiscal Year 2023-2024.

This item was not discussed and may be considered at a future meeting.

- G. Discuss, consider, and take any necessary action to approve a Professional Services Agreement with KSA Engineering for the Walking Trail Extension – Phase 4.

Councilmember Vick moved to approve a Professional Service Agreement KSA Engineering for the Walking Trail Extension – Phase 4; Mayor Pro Tem Potsavich seconded the motion, which carried unanimously.

- H. Discuss, consider, and take any necessary action regarding the Park Master Plan.

Councilmember Carroll introduced Kelly Myers of Myers Exterior Designs who the Committee and City Council engaged to look at The Hills Park.

Kelly Myers shared her proposed schedule of projects for the Park with the Mayor and City Council. She advised she can put specific dollar amounts and timelines to projects.

The Mayor advised the Council is ready to consider a proposal with timelines at the next City Council meeting.

- I. Discuss, consider, and take any necessary action related to the Lohman's Crossing traffic signal.

The Mayor and Council discussed the potential impact to the Lohmans intersection at the main gate once the traffic signal is installed.

There was a consensus of the City Council for Councilmember Vick to obtain the final design of the intersection, meet with the City Manager and the POA. If they find a concern, they will bring it back to the City Council.

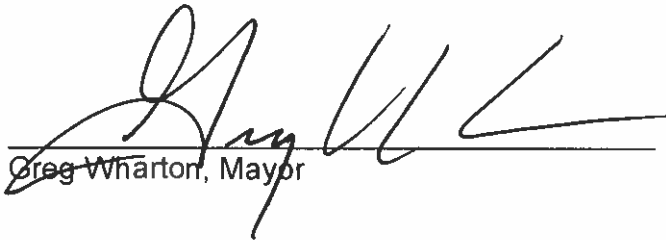
11. ANNOUNCEMENTS AND REQUESTS

There was a consensus of the City Council to schedule a special City Council meeting on September 20, 2023, at 5:30 P.M. to discuss the Purchasing Policy, MUD Interlocal Agreement, Park Master Plan, and Budget Amendments.

12. ADJOURNMENT

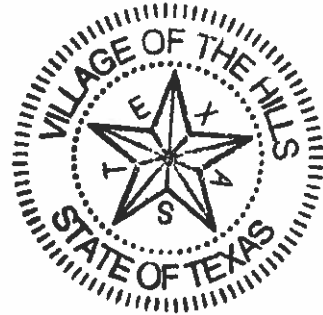
Councilmember Vick moved to adjourn the meeting at 8:28 P.M.; Councilmember Carroll seconded the motion, which carried unanimously.

Signed this 9th day of October 2023.



Greg Wharton, Mayor

(Seal)



ATTEST:



Sonja De La Fuente, City Secretary