



**REGULAR MEETING OF THE CITY COUNCIL
AUGUST 14, 2023
MINUTES**

A meeting of the City Council ("Council") of the Village of The Hills ("the Village") was held in person and remotely. Mayor Wharton called the meeting to order, and the roll was called of the duly constituted officers and members of the Council to wit:

Present:

Greg Wharton, Mayor
Hilda C. Potsavich, Mayor Pro Tem
Sarah Carroll, Councilmember

Rick Van Dalen, Councilmember, Treasurer (via Zoom)
Jim Vick, Councilmember, Secretary (via Zoom)
Amy Ovlen Wharton, Councilmember

thus, constituting a quorum.

Also Present:

Dean Huard, City Manager
Tom Harrelson, POA President (via Zoom)

Sonja De La Fuente, City Secretary
Luis Ozuna, Deputy Constable (via Zoom)

1. CALL TO ORDER

The Regular meeting was called to order at 5:31 P.M. The City Council convened to Executive Session at 5:31 P.M.

2. EXECUTIVE SESSION

The Mayor and City Council may adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code including, but not limited to, Sections §551.071 (Consultation with attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), §551.087 (Economic Development), and as authorized by the Texas Tax Code including, but not limited to Section 321.3022 (Sales Tax Information).

- A. Personnel Matters – City Manager Performance Review
- B. Personnel Matters – Discuss Interlocal Agreement with Hurst Creek MUD.

The City Council adjourned Executive Session at 6:09 P.M. and reconvened open session at 6:10 P.M.

3. PLEDGE OF ALLEGIANCE

The Mayor led the Pledge of Allegiance.

4. PRESENTATIONS

A. Lake Travis Fire & Rescue – Certificate of Appreciation

The Mayor presented Dustin Dunn and Julie Barajas with Lake Travis Fire & Rescue with a Certificate of Appreciation for the clean-up efforts following Winter Storm Mara.

Dustin Dunn with Lake Travis Fire & Rescue advised that the area is experiencing very serious conditions. He shared educational material and offered home visits to residents. These visits can take anywhere from 30 minutes to two hours depending on how detailed the resident wants to get. More information can be found on their website at WildFire@LTFR.org. The Mayor advised the City Manager would put out a sign-up sheet to the residents and see if they would be interested in volunteering.

5. APPOINTMENTS

B. Youth Advisory Commissioners – Ella Barnett and Evan Smithson

The City Manager provided the report for this item. He advised that both are in 10th grade.

Mayor Pro Tem Potsavich moved to appoint Ella Barnett and Evan Smithson to the Youth Advisor Commission; Councilmember Wharton seconded the motion, which carried unanimously.

5. PUBLIC COMMENT

None.

6. CONSENT AGENDA

- A. Minutes of the July 10, 2023, Regular City Council Meeting**
- B. Minutes of the August 1, 2023, City Council Workshop**
- C. Finance/Treasurer's Report for July 2023**

Councilmember Van Dalen reported that the City finances are in good shape. He reported that he is confirming some numbers with the City's Bookkeeper related to the CLFRF funds and Capital Projects. There was some discussion held among the Mayor and Council regarding the funds.

Mayor Pro Tem Potsavich moved to approve the consent items; Councilmember Wharton seconded the motion, which carried unanimously.

7. REPORTS

A. Law Enforcement

Deputy Constable Ozuna reviewed the written report. He reported that the highest calls for the month were assist complainants and 911 hangups. The highest violation was rolling stop signs which were all first-time offenders, so he gave them warnings. He noticed several people following other cars through the gates or entering on the exit side and he pulled them over and redirected them. He also advised that the Coffee with a Constable event on July 25th was a success.

B. POA Liaison

Councilmember Vick reported that the POA included the City in their road repair cycles, and striping has been completed to the City's satisfaction. The POA is currently focused on aesthetics and painting gates and replacing the water feature at the front gate. They are working with Hurst Creek MUD on current watering restrictions. The other items that the City is working with the POA on are the Lohman's intersection joint committee and the 47/49 Stillmeadow Cart Path.

Mayor Pro Tem Potsavich reported that the Landscape Committee has filled the old water feature at the front gate, and they will meet on Thursday to decide what to plant.

C. MUD Liaison

The City Manager reported that he attended the July MUD Board Meeting. The budget and tax rate were discussed and public hearing set for September. The largest expenses for the year were the Elevated Storage Tank Painting project and the Effluent Interconnect with Lakeway MUD project. Cybersecurity was also discussed.

D. Parks Liaison

Councilmember Carroll reported that the Committee is very event focused. Their next meeting will be on September 20th with their primary focus on planning HillsFest. The Ice Cream Event in July was very successful with great attendance. The Snow Cone Social and Back to School Supply Drive is scheduled for tomorrow evening. LT Labor of Love is a local community organization accepting donations.

The Parks Master Plan Committee will be meeting on September 1st but will be receiving estimates prior to that and hopefully will bring recommendations to the next City Council meeting.

E. YAC Liaison

Councilmember Wharton reported that eight members of the Commission met on August 13th. They discussed SplashFest, Trail of Treats, and National Night Out. Dean talked about certifications, team building and community service.

F. City Manager's Report

The City Manager reported on the following items:

- The Hills Country Club
 - Met with Ed Martinez, Grounds Supervisor and Gene Guerra, Operations Manager of The Hills Country Club regarding the following items:
 - Tee Box issue resolved – Mr. Nelson expressed his gratitude for the attention to the matter.
 - Noise Ordinance - The Hills Country Club advised that they need to prepare the holes prior to 7:00 A.M. They are also working with the City of Lakeway to roll back their hours as well.
 - Landscaping – They believe these areas are wildlife habitats and that's why they're not mowing.
- Stillmeadow Cart Path
 - Received one bid from Alpha Paving for \$17,000. Still needs additional bids, contract with the Club, and a survey.
- Walking Trail Extension
 - Reviewed report provided by KSA and will brief Council further in September, then Council can decide if they would like to issue a Request for Proposals (RFP) for engineering services or contract with KSA. The Mayor advised he would like to move forward with KSA if the RFP process is not required.
- Flintrock Golf Cart Gate Repair
 - Getting quote from vendor.
- Sign Upgrades
 - Reviewing inventory and working through which signs need to be replaced.
- National Night Out
 - October 3rd and will include public safety, EMS, and Lake Travis Fire & Rescue.
- Google Fiber
 - They are interested in installing fiber services in Lakeway, Bee Cave and The Hills.
 - Lakeway did a site visit last Friday in Round Rock.
 - Will review Right of Entry (ROE) and share concept in September.
 - Councilmember Vick recommended checking on approval process with the POA and to make sure everyone wouldn't be obligated to take.
 - Mayor Pro Tem Potsavich and Councilmember Vick recommended verifying they can provide service to the door.

G. Mayor's Report

The Mayor reported on the following items:

- Municipal Court
 - Nothing new to report since he and Dean met with the Mayor and City Manager of Bee Cave along with the Prosecutor and Judge.

- Implementing procedure is to mirror ordinances in the community, establishing an administrative back-office connection to the constable's office, and an interlocal agreement.

8. BUSINESS ITEMS

- A. Discuss, consider, and take any necessary action regarding a proposed Budget for Fiscal Year 2023-2024 and setting a Proposed Tax Rate.

Councilmember Sarah Carroll provided the report for this item.

The Mayor and City Council discussed and reviewed the proposed budget and tax rate and made some adjustments to various line items.

- B. Set a Public Hearing for the Proposed Fiscal Year 2023-2024 Budget.

Mayor Wharton moved to set a public hearing for the proposed Fiscal Year 2023-2024 Proposed Budget on September 11, 2023, at 6:00 PM; Mayor Pro Tem Potsavich seconded the motion, which carried unanimously.

- C. Set a Public Hearing for the Proposed 2023 Ad Valorem Tax Rate.

Mayor Wharton moved to set a public hearing for the proposed 2023 Ad Valorem Tax Rate on September 11, 2023, at 6:00 PM; Mayor Pro Tem Potsavich seconded the motion, which carried unanimously.

- D. Discuss, consider, and take any necessary action to adopt a Resolution adopting the use by Travis County of the ExpressVote® Universal Voting System Version 6.3.0.0.

The City Secretary provided the report for this item, explaining that the voting equipment was approved in 2019 in the same manner. This is to approve an updated version of the same equipment.

Mayor Pro Tem Potsavich moved to approve a Resolution adopting the use by Travis County of the ExpressVote® Universal Voting System Version 6.3.0.0; Councilmember Wharton seconded the motion, which carried unanimously.

- E. Discuss, consider, and take any necessary action to adopt an Ordinance Amending Chapter 10, "Streets, Parks and Other Public Ways and Places" of the Village of The Hills Code of Ordinances, Creating New Article "Conduct in Parks, Greenbelts and Recreation Facilities", Providing for Findings of Fact, Purpose, Definitions; Providing for Jurisdiction, Providing for Relation to Other Ordinances; Providing for Enforcement Including a Fine Not to Exceed \$2,000;

Providing for Severability; Providing for Proper Notice and Meeting; and Providing for an Effective Date.

The Mayor provided the report for this item. He recommended adding "or any duly authorized agent" as able to issue trespass warnings. Councilmember Vick recommended conforming the title of the Ordinance to the wording in the Article, which includes parks, greenbelts and recreation areas.

Discussion was held among the Mayor and City Council regarding prohibited items and agreed that the intent of the ordinance is to give the City the authority or ability to address a problem and not used to seek out people to cite.

Councilmember Vick moved to adopt Ordinance 2023-007 as amended, an Ordinance Amending Chapter 10, "Streets, Parks and Other Public Ways and Places" of the Village of The Hills Code of Ordinances, Creating New Article "Conduct in Parks, Greenbelts and Recreation Facilities", Establishing Regulations to Protect Parks and Park Patrons Generally, Regulating Users of Public Parks, Greenbelts and Recreation Areas; Providing for Findings of Fact, Purpose, Definitions; Providing for Jurisdiction, Providing for Relation to Other Ordinances; Providing for Enforcement Including a Fine Not to Exceed \$2,000; Providing for Severability; Providing for Proper Notice and Meeting; and Providing for an Effective Date; Councilmember Wharton seconded the motion, which carried unanimously.

F. Discuss, consider, and take any necessary action regarding golf cart registration.

Councilmember Vick provided the report for this item. He explained the process is not onerous, but it does give the Constable and others the ability to identify the vehicle. The Mayor clarified that the golf carts can be registered through the State and the City can simply require that registration.

There was a consensus of the Council to have the City Attorney draft an ordinance and bring it to the next meeting for consideration.

9. ANNOUNCEMENTS AND REQUESTS

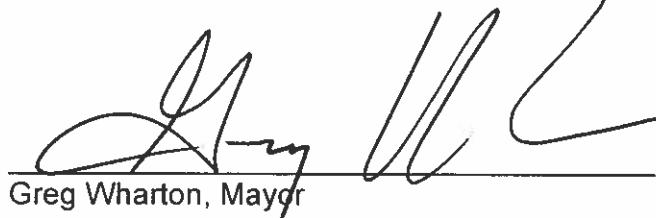
A. New business items to be included on the next agenda.

- Golf Cart Registration Ordinance
- Park Master Plan
- Google Fiber
- Landscape Irrigation Contract
- Update on FEMA Reimbursement Process from Winter Storm
- Municipal Court
- Ratify the Purchase of FundView
- City Manager Spending Authority

10. ADJOURNMENT

Mayor Pro Tem Potsavich moved to adjourn the meeting at 8:16 P.M.; Councilmember Wharton seconded the motion, which carried unanimously.

Signed this 11th day of September 2023.


Greg Wharton, Mayor

(Seal)



ATTEST:


Sonja De La Fuente, City Secretary