



**BUDGET WORKSHOP OF THE CITY COUNCIL
AUGUST 1, 2023
MINUTES**

A workshop of the City Council ("Council") of the Village of The Hills ("the Village") was held in person and remotely. Mayor Wharton called the meeting to order, and the roll was called of the duly constituted officers and members of the Council to wit:

Present:

Greg Wharton, Mayor
Hilda C. Potsavich, Mayor Pro Tem
Sarah Carroll, Councilmember

Rick Van Dalen, Councilmember, Treasurer
Jim Vick, Councilmember, Secretary

Absent:

Amy Ovlen Wharton, Councilmember

thus, constituting a quorum.

Also Present:

Dean Huard, City Manager

Sonja De La Fuente, City Secretary

1. CALL TO ORDER

The Workshop was called to order at 6:17 P.M.

The City Council adjourned Executive Session at 6:10 P.M. and reconvened open session at 6:11 P.M.

5. WORKSHOP ITEMS

A. Parks Master Plan Budget Approval

Councilmember Sarah Carroll provided the report for this item. She advised the Committee consisting of her, Councilmember Vick and Councilmember Wharton have met with Kelly to discuss priorities and it is their recommendation to continue moving forward. There was discussion held about utilizing CLFRF money for the Park Revitalization Project.

B. Council Provides Input to Budget (requests for increased funds)

City Manager Dean Huard requested input from the City Council for the draft Fiscal Year 2023-2024 Budget that he will present at the August 14th City Council Meeting. He advised that at the August 14th City Council meeting the Council will also set the Public Hearing for the Budget and Tax Rate at the regular meeting in September.

C. Present Base Budget of All Funds to City Council

City Manager Dean Huard provided the report for this item. He explained his process for developing the draft budget and requested direction from the Council on various line-item projections. Discussion was held regarding projected revenue and expenses for the next fiscal year.

The Mayor noted that the parks and events budget was doubled last year and recommended keeping it at that rate and increasing 10-15%. He also recommended moving funding for Constable and Court for legal matters from Legal to Law Enforcement under Contracted Services plus adding \$10,000 for emergency preparedness and supplies (i.e., radios, generators, and safety vests). He would like to maintain \$161,000 for law enforcement, as he expects more police coverage for the year.

Councilmember Van Dalen requested a Common Area Maintenance Plan. Councilmember Vick explained that he, Councilmember Carroll, and City Manager Huard have reviewed the landscape maintenance contract and discovered that it covered about 30% of the community. They have now compiled a list that they believe covers every City area within The Hills.

Mayor Pro Tem Potsavich requested funding for perimeter fence, greenbelt, and road maintenance.

Councilmember Carroll requested funding for maintenance of the walking trail, waste management (including bulk pickups), and maintaining or increasing funding for the park and park events.

Councilmember Vick requested funding for the asphalt areas, striping and signage in the park and along the walking trail. Mayor Pro Tem Potsavich would like a common color among signage.

The City Council discussed the impact to the budget from the changes to the Interlocal Agreement with Hurst Creek MUD.

Councilmember Van Dalen offered to sit with the City Manager to develop the budget for presentation at the City Council meeting on August 14th.

D. Present Initial Revenue Estimates

City Manager Dean Huard provided the report for this item.

E. Vote to Set a Date for Budget Public Hearing

F. Vote to Set a Date for a Public Hearing on the Proposed Tax Rate

These items will be discussed at the next regular City Council meeting on August 14th.

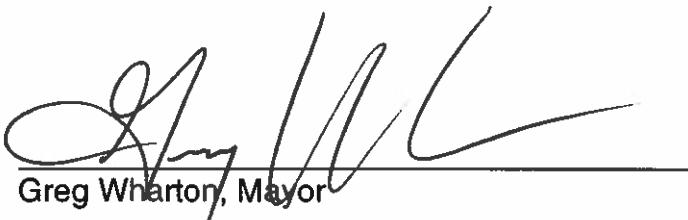
If a special meeting is needed after the next regular City Council meeting, it will be held during the day.

The City Manager will circulate the budget worksheet to the City Council.

6. ADJOURNMENT

Mayor Pro Tem Potsavich moved to adjourn the meeting at 7:13 P.M.; Councilmember Carroll seconded the motion, which carried unanimously.

Signed this 14th day of August 2023.



Greg Wharton, Mayor

(Seal)



ATTEST:



Sonja De La Fuente, City Secretary