

**VILLAGE OF**  
**THE**  
**HILLS**

**REGULAR MEETING OF THE BOARD OF ALDERMEN**  
**TUESDAY, OCTOBER 10, 2017**  
**MINUTES**

**CALL TO ORDER**

A meeting of the Board of Aldermen ("the BOA") of the Village of The Hills ("the Village") was held at the Village Offices at 102 Trophy Drive, The Hills, Texas 78738. Mayor Eric Ovlen called the meeting to order at 9:00 a.m. and the roll was called of the duly constituted officers and members of the Board to wit:

Eric B. Ovlen, Mayor

J.R. Smith, Mayor Pro Tempore

Hilda Potsavich, Secretary

Jim Nelson, Treasurer

Robert Smith, Alderman

George Spencer, Alderman

**and all of said persons were present except J.R. Smith, thus constituting a quorum.**

Also present were Wendy Smith and Linda Lunney representing general management for The Hills; Earl Wood, representing Hurst Creek MUD; Terry Browder, Emergency Management; Angie Thielemans, Hills POA; and Constable Michael DeLeon.

**PLEDGE OF ALLEGIANCE**

Secretary Potsavich led the pledge.

**APPROVAL OF MINUTES**

1. Regular meeting of September 12, 2017 and Special meeting of September 22, 2017

*Secretary Potsavich moved approval of the minutes of September 12, 2017 Regular meeting; Treasurer Nelson seconded the motion which carried unanimously.*

*Alderman Robert Smith moved approval of the minutes of September 22, 2017 Special meeting; Treasurer Nelson seconded the motion which carried unanimously.*

**PRESENTATIONS**

1. Law Enforcement

Constable DeLeon reviewed his revised written report showing: 29 traffic stops of which 15 were residents, 3 visitors, 5 contractors and 6 other and 1 arrest.

Constable DeLeon expressed his belief that the speed limit throughout The Hills should be reduced to 25 mph.

**2. Emergency Management Coordinator**

Terry Browder discussed recent events in the country and warned everyone to be aware of their surroundings at all times and familiarize themselves with escape routes when attending events.

**3. Hills Club Liaison**

Mayor Ovlen discussed the continuing cooperative relationship with the Club and the programs we are participating in.

**4. Youth Advisory Commission Liaison**

Wendy Smith is recruiting YAC volunteers for Halloween events and HillsFest.

**5. POA Liaison**

Secretary Potsavich reviewed the written report including:

- Representatives of the LTISD gave an overview of the proposed School Bond and the necessity of approving the Bond
- The AC Rule book has been approved with minor changes
- Constable DeLeon reported the 3 biggest problems he has observed in the Hills are speeding, passing school buses and underage drivers in golf carts
- The Security Committee requests a second guard be added to the Club Estates gate at peak times. The Board also voted to extend delivery hours until 10 p.m. It was also approved to increase RFID's \$10.
- The Board discussed the possibility of seal coating the inner streets in the near future

**6. Park Liaison**

The meeting has been rescheduled for October 23, 2017.

**7. Press Liaison**

Treasurer Nelson is contacting local papers The Lake Travis View and Impact to write an article on the 20<sup>th</sup> anniversary.

**8. Finance Report/Treasurer's Report for the Month of August, 2017**

Wendy Smith reviewed the written report showing \$268,903.67 in the General Fund and \$53,788.70 in the Solid Waste Fund.

*Secretary Potsavich moved approval of the Finance Report for August, 2017; Alderman Robert Smith seconded the motion which carried unanimously.*

**9. Hurst Creek MUD**

Earl Wood reported on the following:

- The MUD set a Tax Rate of .32, down from .3421
- Work on the Interlocal agreement between The Village and the MUD has been completed
- The second conference room has been cleaned out of storage items and restored as a conference room
- Tyler InCode contract is with attorneys

- Training will begin on new scada system
- Gas chlorine at the WasteWater Treatment Plant has been converted to liquid chlorine which is considerably safer

#### 10. Village Manager

Ms. Smith reminded everyone of the Village Vision program on Thursday, October 12, and reported on the following:

- Due to FEMA delays because of Texas Hurricanes, the Floodplain Maps should be available by the November meeting
- The Oak Wilt committee will meet in November
- Ms Smith reported on a meeting with City Managers and Mayors of Travis County communities. The group intends to meet quarterly.

#### 11. Park and Youth Advisory Commission appointments

There were no appointments.

### BUSINESS ITEMS

1. Consideration and possible action to authorize the Mayor to sign the Benefits Rerate effective February 1, 2018.

*Alderman Robert Smith moved to authorized the Mayor to sign the Benefits Rerate effective February 1, 2018; Treasurer Nelson seconded the motion which carried unanimously.*

2. Consideration and possible action on a Resolution for the Approval of Hazard Mitigation Plan Update

*Secretary Potsavich moved to have the Mayor sign the Resolution for the Approval of Hazard Mitigation Plan Update.*

3. Consideration and possible action on POA Security Committee Liaison appointment

Wendy Smith asked for volunteers to attend the committee which meets on a Monday morning once a month. The Mayor will act as temporary liaison.

4. Consideration and possible action on Citizen Community Service Awards

Linda Lunney reviewed the nomination process and will create a submittal form on the Village web site. The deadline for nominations is November 30, 2017. The Nomination Committee will consist of Secretary Potsavich and Alderman Robert Smith.

5. Consideration and possible action on the Village of The Hills 20<sup>th</sup> Anniversary

Alderman Robert Smith reported that commemorative t-shirts have been ordered and the Lake Travis High School Cavelettes and marching band have been secured for the parade.

*Secretary Potsavich moved approval of Dan Roark as Grand Marshal of the parade; Alderman Spencer seconded the motion which carried unanimously.*

6. Consideration and possible action on the adoption of the Strategic Plan  
The Mayor reminded the Board that the Strategic Plan adoption was the beginning of a dynamic plan rather than the end.

*Treasurer Nelson moved adoption of the Strategic Plan, removing the words "police state" from the Public Safety pending items; Alderman Spencer seconded the motion which carried unanimously.*

7. Consideration and possible action regarding the Walking Trail  
Wendy Smith reported on several meetings with residents about concerns of how the plans would affect their properties.

8. Consideration and possible action to authorize the Mayor to sign the Joint Election Agreement with Travis County

*Secretary Potsavich moved to authorize the Mayor to sign the Joint Election Agreement with Travis County; Treasurer Nelson seconded the motion which carried unanimously.*

9. Consideration and possible action on Hurst Creek MUD Interlocal agreement  
The intention of the current document is to make the agreement clear and easily followed by future regimes.

*Treasurer Nelson moved approval of the Hurst Creek MUD Interlocal agreement; Secretary Potsavich seconded the motion which carried unanimously.*

#### ANNOUNCEMENTS AND REQUESTS

1. New business items introduced by members of the Board of Aldermen  
There was no new business.

#### PUBLIC COMMENT FROM ATTENDING VISITORS AND GUEST

There were no visitors.

#### EXECUTIVE SESSION

*The Mayor and Board of Aldermen may adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code including, but not limited to, Sections §441.071 (Consultation with attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), §551.087 (Economic Development), §418.183 (Deliberations about Homeland Security Issues), and as authorized by the Texas Tax Code including, but not limited to Section 321.3022 (Sales Tax Information).*

RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY ACTION RELATING TO THE EXECUTIVE SESSION AS DESCRIBED ABOVE.

ADJOURNMENT

*On motion by Secretary Potsavich and seconded by Alderman Spencer, the meeting was adjourned at 10:35 a.m.*

Signed this 14<sup>th</sup> day of November, 2017.



Eric Ovlen, Mayor



Hilda Potsavich, Secretary

(Seal)

