



**SPECIAL MEETING AND REGULAR MEETING
OF THE CITY COUNCIL
MINUTES
Tuesday October 14, 2025
102 Trophy Drive, The Hills, Texas 78738
9:00 AM**

A meeting of the City Council ("Council") of the Village of The Hills ("the Village") was held in person and remotely. Mayor called the meeting to order, and the roll was called of the duly constituted officers and members of the Council to with:

Present:

**Kevin Proud, Mayor
Marty Khait, Councilmember**

**Sarah Carroll, Mayor Pro Tem
Brittany Mycoskie, Councilmember**

thus, constituting a quorum.

Also Present:

Lee Crawford, Councilmember via Teams Meeting

Angie Massey, City Administrator/City Secretary
Josh Brockman-Weber City Attorney
Members of the public

1. CALL TO ORDER

Mayor Proud called the meeting to order at 9:02 A.M.

2. PLEDGE OF ALLEGIANCE

Mayor Proud led the Pledge of Allegiance

3. PUBLIC COMMENT

Members of the public who were present include Madison Wichham, Deputy Gonzales, Sargent Lindsey; YouTube participates were present.

4. PUBLIC HEARING

Hold a Public Hearing on the adoption of a comprehensive zoning ordinance designating zoning districts for all properties within the Village of The Hills, define permitted uses of properties within each district, create a zoning map and create an offense for violation of the ordinance.

Mayor Proud Opened Public Hearing at 9:03 A.M.

Mayor Proud Closed Public Hearing at 9:03 A.M.

5. BUSINESS ITEM

- A. Discussion and possible action to approve a report and recommendation for the adoption of a comprehensive zoning ordinance designating zoning districts for all properties within the Village of The Hills, define permitted uses of properties within each district, create a zoning map and create an offense for violation of the ordinance.

Discussion: Councilmember discussed changes to the zoning map.

Motion: Councilmember Crawford made a motion to approve the adoption of the comprehensive zoning ordinance designating zoning districts for all properties within the Village of The Hills, define permitted uses of properties within each district, create a zoning map with corrections and create an offense for violation of the ordinance.

Second: Mayor Pro Tem Carroll seconded the motion.

Vote: Motion carried 5 in favor, 0 opposed, Motion passed.

6. ADJOURMENT

Mayor Pro Tem Carroll made a motion to adjourn the meeting at 9:04 A.M.; Councilmember Khait seconded the motion; 0 opposed; motion carried 5-0.

REGULAR MEETING

1. CALL TO ORDER

Mayor Proud called the meeting to order at 9:05 A.M.

2. PUBLIC COMMENT

Members of the public who were present include Madison Wichham, Deputy Gonzales, Sargent Lindsey; YouTube participates were present.

3. PRESENTATION

None.

4. PUBLIC HEARING

Second Public Hearing on the adoption of a comprehensive zoning ordinance designating zoning districts for all properties within the Village of The Hills, define permitted uses of properties within each district, create a zoning map and create an offense for violation of the ordinance.

Mayor Proud Opened Public Hearing at 9:05 A.M.

Mayor Proud Closed Public Hearing at 9:06 A.M.

5. CONSENT AGENDA

- A. Approve the Minutes of September 18, 2025, Special and Regular City Council Meeting.
- B. Approve the Minutes of September 30, 2025, Special City Council Meeting.

Motion: Councilmember Khait made a motion to approve the Consent Agendas.

Second: Mayor Pro Tem Carroll seconded the motion.

Vote: Motion carried 5 in favor, 0 opposed, Motion passed.

6. REPORTS

- A. Law Enforcement Report

Deputy Gonzalez discussed with the council the report for the month of October 2025.

- B. Parks and Recreation Liaison

Councilmember Khait stated Hills Fest was a success, this event is the biggest event is the biggest event by the Parks and Recreation Commission. We are considering more marketing, dates and time for next year's event. The hats were a hit. The Parks and Recreation is taking stewardship in the maintenance of the Park and focusing on the areas of concern.

- C. POA Liaison

City Administrator stated that the POA meeting's main topic was the wooden fences, which need to be replaced. The POA have purchased keypads for EMS access to the unmanned gates, which are being installed this week. The POA is moving into the small conference room this week.

- D. MUD Liaison

City Administrator stated that the board discussed the water rates, salary increases, cold weather safety, and precautions for working in the cold weather. Budget is on track and they are starting to receive property tax payments.

- E. WCC Liaison

Councilmember Khait stated that the Welcome Committee Commission met on Tuesday October 21st, followed by a happy hour. Two couples and a few singles attended the happy hour. New residents gave positive feedback about the welcome and introduction to the community. 41 of 46 new properties have been contacted since May.

- F. City Administrator

- i. Code Enforcement Update.

City Administrator stated that the city has been dealing with residents' property issues (pool drainage, trash, etc.) due to evictions and removal of items from their yards. Waiting for a court case involving a residents' complaint to the city about a resident, waiting for case to finalize so

any necessary is limited until case is resolved.

G. Mayor's Report

i. Election Update.

Mayor Proud sent out a thank you to Madison Wickham and Karthik Naralasetty if you want to submit a ballot by mail application, you have to receive by October 24th. Early voting starts Monday, October 20th. To October 31st. You can go to Lakeway Activity Center Monday through Saturday from 7 am to 7 pm then Sundays from noon to 6 pm and note the official election day is Tuesday, November 4th from 7 am to 7 pm.

7. BUSINESS ITEMS

A. Approve the Finance/Treasurers Report for September 2025.

Citizen participation: None

Motion: Mayor Pro Tem Carroll motioned to approve the finance/treasurers report for September 25th.

Second: Councilmember Khait seconded the motion.

Vote: Motion carried 5 in favor, 0 opposed, Motion passed.

B. Discussion and possible action to approve an Ordinance 2025-016 amending the City Code of the Village of The Hills to add a new Article 9.04 titled "Zoning"; adopting a comprehensive zoning ordinance; creating an offense; creating a penalty not to exceed \$2,000.00 per day; providing a repealer; and providing an effective date.

Citizen participation: None

Motion: Mayor Pro Tem Carroll motioned to approve an Ordinance 2025-016 amending the City Code of the Village of The Hills to add a new Article 9.04 titled "Zoning"; adopting a comprehensive zoning ordinance; creating an offense; creating a penalty not to exceed \$2,000.00 per day; providing a repealer; and providing an effective date.

Second: Councilmember Khait seconded the motion.

Vote: Motion carried 5 in favor, 0 opposed, Motion passed.

C. Discussion and possible action to approve an ordinance adopting a city-wide zoning map for the Village of The Hills.

Citizen participation: None

Motion: Councilmember Crawford motioned to approve an ordinance adopting a city-wide zoning map for the Village of The Hills with edits.

Second: Mayor Pro Tem Carroll seconded the motion.

Vote: Motion carried 5 in favor, 0 opposed, Motion passed.

D. Discuss, consider and take any necessary action to ratify the approval of a Personal Services Agreement with Joy Shazima/d/b/a Bet Financial, LLC, for City bookkeeping services.

Motion: Mayor Pro Tem Carroll motioned to approve the Personal Services Agreement with

Joy Shazima d/b/a Bet Financial, LLC, for City bookkeeping services with increase of \$2.00 in pay which would be \$46.00.

Second: Councilmember Khait seconded the motion.

Vote: Motion carried 5 in favor, 0 opposed, Motion passed.

- E. Discussed, consider and take any necessary action regarding City Council On-Boarding Documents.

Discussion only no action taken.

- F. Discuss, consider and take any necessary action regarding the Welcome Committee Commission Happy Hour Event set for October 21, 2025.

Discussion only no action taken.

- G. Discuss, consider and take appropriate action regarding contracting with RCI Consultants, Inc. for retention of City Documents and cloud retention.

Citizen participation: None

Council discussed: City Administrator stated that RCI Consultants will convert all city documents to the cloud for retention.

Motion: Mayor Pro Tem Carroll made a motion to approve RCI Consultants for the city's retention of the city's documents.

Second: Councilmember Crawford seconded the motion.

Vote: Motion carried 5 in favor, 0 opposed, Motion passed.

- H. Discuss, consider and take any appropriate action regarding the City Park outdoor drinking fountain.

Citizen participation: None

Council discussed: Council discussion in regard to replacing the city's park outdoor drinking fountain for one that is made for outside. During winter months we have to replace components because of the freeze. It was discussed to look at other vendors for better pricing.

Council did not convene into Executive Session.

8. EXECUTIVE SESSION

The Mayor and City Council may adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code including, but not limited to, Sections §551.071 (Consultation with attorney) Section §551.074 (Consultation with attorney).

§551.071 Consultation with attorney on issues regarding land use regulations within the City.

§551.071 Consultation with attorney on issues regarding EMC Contract.

9. POSSIBLE ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION

The City Council will reconvene in an open session to discuss, consider, and/or take any action necessary to any of the items noticed for discussion during the executive session.

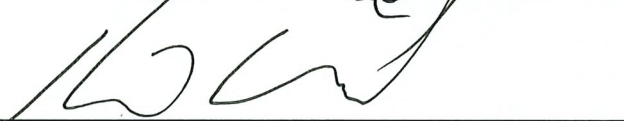
10. ANNOUNCEMENTS AND REQUESTS

- a. Proclamations
- b. City Administrator's Contract
- c. Veterans dedication Flagpole

11. ADJOURNMENT

Mayor Pro Tem Carroll made a motion to adjourn the meeting at 9:56 A.M.; Councilmember Mycoskie seconded the motion; 0 opposed; motion carried 5-0.

Signed this 9th day of December, 2025.



Kevin Proud, Mayor

ATTEST:



Angie Massey, City Secretary