



## REGULAR MEETING OF THE CITY COUNCIL

### MINUTES

Tuesday, May 13, 2025

102 Trophy Drive, The Hills, Texas 78738

9:00 AM

A meeting of the City Council ("Council") of the Village of The Hills ("the Village") was held in person and remotely. Mayor called the meeting to order, and the roll was called of the duly constituted officers and members of the Council to with:

#### Present:

Kevin Proud, Mayor  
Rick Van Dalen, Councilmember/Treasurer  
Matt Marietta, Councilmember

Sarah Carroll, Mayor Pro Tem  
Lee Crawford, Councilmember  
Marty Khait, Councilmember

thus, constituting a quorum.

#### Also Present:

Angie Massey, City Administrator/City Secretary  
Josh Brockman-Weber City Attorney  
Members of the public

#### 1. CALL TO ORDER

Mayor Proud called the meeting to order at 9:00 A.M.

#### 2. PLEDGE OF ALLEGIANCE

Mayor Proud led the Pledge of Allegiance

#### 3. PUBLIC COMMENT

Members of the public who were present include Deputy Lopez, zoom participates were Tom Harrelson, Hilda Potsavich, Greg Wharton, Mike Wilson, Diana Proud others zoom participants with phone numbers, and Darlene Burk, Mike Wilson, and Karthik Naralasetty made comments.

#### 4. PRESENTATION

None.

#### 5. CONSENT AGENDA

- A. Approve the Minutes of April 8, 2025, Regular City Council Meeting.

B. Approve the Minutes of April 22, 2025, Capital Improvement Workshop.

Motion: Councilmember Crawford made a motion to approve the Consent Agendas

Second: Mayor Pro Tem Carroll seconded the motion

Vote: Motion carried 6 in favor, 0 against, none opposed, motion carried.

6. **REPORTS**

Law Enforcement Report

Deputy Lopez discussed with the council the report for the month of April 2025.

A. Parks Liaison

Councilmember Khait stated that Chairman Gary Weldon is retiring from the committee commission. I want to personally commend him very much for his long tenured service on the commission. Gary has always made himself available, been dependable, enthusiastic, and has served with a bright smile. The Commission meeting last night discussed having an event called the Ice Cream Social for the last day of school. The commission is working out the details. The commission also discussed having a movie night at the park, which we would need to amend the hours of occupancy for the bathrooms. They have tentatively set a date for The Hills City Limits for October 5<sup>th</sup>, 2025.

B. POA Liaison

City Administrator stated that the POA meeting's main topic was the wooden fences, which need to be replaced. President Harrelson stated that there's not going to be any violations sent out until they figure out the proper procedures to move forward. The main reason was because half of the residents already had switched from wooden fences to whatever they chose. They also discussed the landscaping completed at Lohman's Crossing, and the board thanked Joel Pafford for heading that up. Finances are in good shape per the treasurer's report.

C. YAC Liaison

Mayor Pro Tem Carroll stated that the Youth Advisory Commission Meeting is scheduled for this coming Sunday.

D. MUD Liaison

Councilmember Crawford discussed three quick items of note for the council. First, the board approved a proposal from the general manager to acquire a 500-kilowatt diesel generator that would sit up here on this piece of property and would supply or support the water treatment plant. They already have a generator that dips into the lake so they can pull water up. That installation will take place over the next five or six months. That is the preview of the coming attraction, and it will involve some construction on this property here. They have 1166 residential, currently there are no service applications for residential service under construction right now. There are 52 commercial numbers of accounts.

E. City Administrator

i. Flood Plains Manager Update

The City Administrator stated that Flood Plains Manager needs to complete a series of 11-hour course, I completed a 15-hour course to stay in compliance for this year, this needs to be done yearly.

#### F. Mayor's Report

##### i. Tri-City Emergency Management: Warn Central Texas/Everbridge Training.

On April 29<sup>th</sup> I joined Mayor Kilgore in Lakeway City Leadership to attend a training that was coordinated by the Capital Area Council of Governments to teach us how to utilize the regional notification system. It's basically a tool that local governments can utilize to warn and inform residents about natural disasters and man-made disasters, predominantly for evacuation notices.

##### ii. Community Wildfire Readiness: Virtual Town Hall with LTFR & Emergency Management – Lakeway & The Hills.

We are having a town meeting with LTFR and our Emergency Management Coordinator as well as Lakeway so officials from LTFR are going to join Mayor Kilgore from Lakeway and myself in a virtual town hall. You can join us live from the Lakeway City Government's Facebook and our Facebook on May 22<sup>nd</sup> at 6:00 P.M. for an important conversation on wildfire risk preparedness and what you can do to protect your home and neighborhood this summer.

##### iii. Latest Google Fiber Update.

The latest on Google Fiber Update so we've been working with Google Fiber to push forward any progress that we can. Over the last few weeks, we have had representatives and contractors working with Google Fiber to visit the neighborhood to continue diligence around the potential for fiber installation. I will note that they voice concerns around the economic feasibility of installing though they are working to get us answers. And Bee Cave delayed their decision regarding micro traffic trenching within Bee Cave. We're trying to keep an eye on this and see how that decision may or may not impact on our neighborhood going forward. We'll keep an eye on this and see how that decision may or may not impact our neighborhood going forward.

##### iv. Speed Limit Update/Community Safety Reminder.

I just want to take a moment to recognize the overwhelming support that we've received from residents regarding the recent speed limit change. I am proud to serve on a council that's taking its leadership role seriously, listening to the residents, evaluating long-standing concerns and taking action to improve our community. For nearly two decades, residents have shared feedback on our roads that were not saved at previously posted speeds. Especially with the volume of commercial traffic and the number of nonresidents passing through the neighborhood each day. It took the current makeup of this council along for priorities and a shared commitment for long-term safety to move forward. Since the implementation, we've received many positive messages from residents knowing the marked improvement in driving behavior as well as fewer reports of contractor's commercial vehicles speeding through the neighborhood. That's a shift that I and many others were hearing regularly in the past. It's clear that this change is already having its intended effect making our streets calmer, safer and more livable for anyone who walks, drives, and bikes through our

neighborhood. And I would note that it couldn't come at a better time as summer begins. So now kids can enjoy the neighborhood safely and experience the neighborhood in the ways that it was always intended. And then lastly, if anybody sees unsafe or irresponsible driving, whether from cars or the unregistered electric dirt bikes, I strongly encourage you to report it to the on-duty constable. I'm so proud of everybody for taking the shift seriously and it's one step in a broader effort to shift the culture of The Hills for its ability, courtesy and cooperation. Thank you.

**7. BUSINESS ITEMS Council will individually consider and possibly take action on any and all of the following items.**

A. Discuss, consider and take action on the Finance/Treasurer Report for February 2025.

Citizen participation: None

Council discussed: Councilmember VanDalen stated the monthly financials are on track.

Motion: Mayor Pro Tem Carroll motioned to approve the Finance/Treasurer Report for April 2025.

Second: Councilmember Marietta seconded the motion.

Vote: Motion carried 6 in favor, 0 opposed, Motion passed.

B. Discuss, consider and take action on the Welcome Commission applicants.

- i. **Pat Younger**
- ii. **Cassie Reynolds**
- iii. **Peggy Hattendorf**
- iv. **Kimberly Hoffmans**
- v. **Tiffany Wilson**

Citizen participation: None.

Council discussed: Councilmember Khait stated these five ladies, submitted their applications very expeditiously. I hope the council had the time to review each volunteer application. These ladies have definitely given their time in the past and are incredibly just dedicated to the community broadly and all have very good reputations and have definitely contributed. I support these ladies and the team.

Motion: Councilmember Crawford motioned to approve the appointment of Pat Younger, Cassie Reynolds, Peggy Hattendorf, Kimberly Hoffmans, and Tiffany Willson to the Welcome Committee Commission.

Second: Councilmember Khait seconded the motion.

Vote: Motion carried 6 in favor, 0 opposed, Motion passed.

C. Discuss, consider and take action on the Park and Recreation Commission Liaison.

Citizen participation: None.

Council discussed: Mayor Proud stated this position of liaison was previous Councilmember Marietta, but given his time constraints, Councilmember Khait has taken over the role of liaison.

Motion: Councilmember Marietta motioned to approve the appointment of Councilmember Khait to be the new liaison to the Parks and Recreation Commission.

Second: Mayor Pro Tem Carroll seconded the motion.

Vote: Motion carried 6 in favor, 0 opposed, Motion passed.

D. Discuss, consider and take action on adopting **ORDINANCE NO. 2025-011**

**AN ORDINANCE OF THE VILLAGE OF THE HILLS, TEXAS TO PROVIDE FOR THE COLLECTION OF HOTEL OCCUPANCY TAX ON ALL SHORT-TERM RENTAL PROPERTY BY AMENDING SECTION 2.08.064 “DEFINITIONS” OF ARTICLE 2.08 “TAXATION” OF CHAPTER 2 “ADMINISTRATION AND PERSONNEL” OF THE CODE OF ORDINANCES; AMENDING PORTIONS OF ARTICLE 9.03 “SHORT-TERM RENTALS” OF CHAPTER 9 “PLANNING AND DEVELOPMENT REGULATIONS” OF THE CODE OF ORDINANCES BY ADDING A NEW SECTION 9.03.003 “DEFINITIONS” AND ADDING A NEW SECTION 9.03.004 “COLLECTION OF HOTEL OCCUPANCY TAX”; PROVIDING A PENALTY NOT TO EXCEED TWO THOUSAND AND NO/100 DOLLARS (\$2,000.00) FOR EACH OFFENSE AND A SEPARATE OFFENSE SHALL BE DEEMED COMMITTED EACH DAY DURING OR ON WHICH A VIOLATION OCCURS OR CONTINUES; PROVIDING FOR SAVINGS, CUMULATIVE/REPEALER, AND SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

Discussion, Postponed for June's Agenda.

E. Discuss, consider and take action on adopting the **ORDINANCE NO. 2025-012 AN ORDINANCE OF THE CITY COUNCIL FOR VILLAGE OF THE HILLS, TEXAS, DECLARING CERTAIN CONDITIONS OF PROPERTY AND JUNKED VEHICLE TO BE PUBLIC NUISANCES; ESTABLISHING PROCEDURES FOR NUISANCE ABATEMENT AND REMOVAL BY AMENDING CHAPTER 7 “HEALTH AND SANITATION” OF THE CODE OF ORDINANCES AND ADDING A NEW ARTICLE 8.04 TO BE ENTITLED “JUNKED VEHICLES” TO CHAPTER 8 “OFFENSES AND ADDITIONAL PROVISIONS” TO THE CODE OF ORDINANCES OF THE VILLAGE OF THE HILLS; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALER CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR A PENALTY NOT TO EXCEED TWO THOUSAND AND NO/100 DOLLARS (\$2,000.00) FOR EACH OFFENSE AND A SEPARATE OFFENSE SHALL BE DEEMED COMMITTED EACH DAY DURING OR ON WHICH A VIOLATION OCCURS OR CONTINUES; AND ESTABLISHING AN EFFECTIVE DATE.**

Citizen participation: None.

Council discussed: Councilmembers discussion on wording, City Attorney verification of wording.

Motion: Mayor Pro Tem Carroll made a motion to approve the **ORDINANCE NO. 2025-012 AN ORDINANCE OF THE CITY COUNCIL FOR VILLAGE OF THE HILLS, TEXAS, DECLARING CERTAIN CONDITIONS OF PROPERTY AND JUNKED VEHICLE TO BE PUBLIC NUISANCES; ESTABLISHING PROCEDURES FOR NUISANCE ABATEMENT AND REMOVAL BY AMENDING CHAPTER 7 “HEALTH AND SANITATION” OF THE CODE OF ORDINANCES AND ADDING A NEW ARTICLE 8.04 TO BE ENTITLED “JUNKED VEHICLES” TO CHAPTER 8 “OFFENSES AND ADDITIONAL PROVISIONS” TO THE CODE OF ORDINANCES OF THE VILLAGE OF THE HILLS; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALER CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR A PENALTY NOT TO EXCEED TWO THOUSAND AND NO/100 DOLLARS (\$2,000.00) FOR EACH OFFENSE AND A SEPARATE OFFENSE SHALL**

BE DEEMED COMMITTED EACH DAY DURING OR ON WHICH A VIOLATION OCCURS OR CONTINUES; AND ESTABLISHING AN EFFECTIVE DATE.

Second: Councilmember Marietta seconded the motion.

Vote: Motion carried 6 in favor, 0 opposed, Motion passed.

#### F. PUBLIC HEARING –

Public hearing time 10:35 A.M. no public comments

Public hearing closed at 10:37 A.M.

- a. Discuss, consider and take action on adopting the **ORDINANCE NO. 2025-013 AN ORDINANCE OF THE VILLAGE OF THE HILLS, TEXAS, ADOPTING THE 2021 INTERNATIONAL FIRE CODE, WITH LOCAL AMENDMENTS, BY AMENDING CHAPTER 6 “FIRE CODE” OF THE CODE OF ORDINANCES; PROVIDING FOR ENFORCEMENT; PROVIDING A PENALTY NOT TO EXCEED TWO THOUSAND AND NO/100 DOLLARS (\$2,000.00) FOR EACH OFFENSE AND A SEPARATE OFFENSE SHALL BE DEEMED COMMITTED EACH DAY DURING OR ON WHICH A VIOLATION OCCURS OR CONTINUES; PROVIDING A REPEALER CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.**

Citizen participation: None

Council discussed: Mayor Pro Tem Carroll made a motion to approve the ORDINANCE NO. 2025-013 AN ORDINANCE OF THE VILLAGE OF THE HILLS, TEXAS, ADOPTING THE 2021 INTERNATIONAL FIRE CODE, WITH LOCAL AMENDMENTS, BY AMENDING CHAPTER 6 “FIRE CODE” OF THE CODE OF ORDINANCES; PROVIDING FOR ENFORCEMENT; PROVIDING A PENALTY NOT TO EXCEED TWO THOUSAND AND NO/100 DOLLARS (\$2,000.00) FOR EACH OFFENSE AND A SEPARATE OFFENSE SHALL BE DEEMED COMMITTED EACH DAY DURING OR ON WHICH A VIOLATION OCCURS OR CONTINUES; PROVIDING A REPEALER CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

Second: Councilmember Crawford seconded the motion.

Vote: Motion carried 6 in favor, 0 opposed, Motion passed.

#### G. Discuss, consider and take action to approve the contract with CleanScapes for lawn maintenance throughout the Hills.

Citizen participation: None.

Council discussed: Councilmember Crawford stated to authorize City Administrator to have a conversation along with Councilmember Van Dalen and Councilmember Marietta with CleanScapes to decide which of these four proposals to accept and after the meeting the ones that are agreed upon.

Motion: Councilmember Crawford made a motion to approve any of these four estimates entering into a contract with CleanScapes under any of the four proposals to be determined by the city administrator following the meeting with the contractor and sort through which is the best proposal for the city.

Second: Councilmember Van Dalen seconded the motion.

Vote: Motion carried 6 in favor, 0 opposed, Motion passed.

H. Discuss, consider and take action on reviewing an estimate for Cyber Security.

Citizen participation: None.

Council discussed: City Administrator stated that the council approved VC3 and they did not want to do the red line mark ups that our city attorney wanted done for the master agreement. I reached out to TML Risk Group, and they suggested that I look into another website like BuyBoard which is DIB.

Motion: Councilmember Marietta made a motion to approve the estimate from NetCyber Ops.

Second: Councilmember Van Dalen seconded the motion.

Vote: Motion carried 6 in favor, 0 against, Motion passed.

I. Discuss, consider and take action on rewarding the Waste Connections Scholarship.

Citizen participation: None.

Council discussed: Mayor Proud stated this scholarship is a \$1,000.00 scholarship to high school seniors in partnership with the Village of The Hills \$1,000.00 scholarship to be presented at a later council meeting. Congratulations to Tyce Bogdon.

Motion: Mayor Pro Tem Carroll made a motion to approve the \$1,000.00 scholarship to Tyce Bogdon. Congratulations Tyce Bogdon.

Second: Councilmember Van Dalen seconded the motion.

Vote: Motion carried 6 in favor, 0 opposed, Motion passed.

Mayor Proud made a Motion to move into Executive Session; Mayor Pro Tem Carroll seconded the motion, at 10:58 A.M. City Council went into Executive Session.

**8. EXECUTIVE SESSION**

The Mayor and City Council may adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code including, but not limited to, Sections §551.071 (Consultation with attorney) Section §551.074 (Consultation with attorney).

§551.071 Consultation with attorney on issues regarding land use regulations within the City.  
§551.074 Consultation with attorney on deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee

**8a. POSSIBLE ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION**

*The City Council will reconvene in an open session to discuss, consider, and/or take any action necessary to any of the items noticed for discussion during the executive session.*

City Council reconvened into open session at 11:54 A.M.

No Action taken in Executive Session.

9. **ANNOUNCEMENTS AND REQUESTS**

a. ORDINANCE NO. 2025-011

10. **ADJOURNMENT:**

*Councilmember Van Dalen made a motion to adjourn the meeting at 11:55 A.M.; Councilmember Marietta seconded the motion; 0 opposed; motion carried 6-0.*

Signed this 10 day of June, 2025.



*Kevin Proud, Mayor*

**ATTEST:**



*Angie Massey*  
Angie Massey