



SPECIAL MEETING OF THE CITY COUNCIL

December 10, 2024

MINUTES

A meeting of the City Council ("Council") of the Village of The Hills ("the Village") was held in person and remotely. Mayor called the meeting to order, and the roll was called of the duly constituted officers and members of the Council to wit:

Present:

Kevin Proud, Mayor
Rick Van Dalen, Councilmember/Treasurer
Matt Marietta, Councilmember

Sarah Carroll, Mayor Pro Tem
Lee Crawford, Councilmember

thus, constituting a quorum.

Also Present:

Angie Massey, City Administrator/City Secretary
Josh Brockman-Weber City Attorney
Tom Harrelson POA President
Doug Friedman

Brittany Mycoskie
Hilda C. Potsavich via zoom
Lee Nelson
Niall Swan

1. CALL TO ORDER

Mayor Proud called the meeting to order at 9:30 A.M.

2. PLEDGE OF ALLEGIANCE

Mayor Proud Led the Pledge of Allegiance

3. PUBLIC COMMENT

Lee Nelson stated that he is concerned with children under 15 operating E-bikes; he stated that:

- *Level 1, 2, and 3 discussed.*
- *Level 1: basic, allowed in Europe, must pedal, no throttle.*

- **Level 2: Requires pedaling, throttle allowed, limited to 20 mph.**
- **Level 3: Pedals required, limited to 28 mph.**
- **Discussion of E-bikes treated like motorcycles under the law.**
- **The City has to try to find a solution to this problem.**

Doug Friedman stated:

- **He wants to state his objection to use of Greenbelt for construction at 12 Hedgebrook Way his concerns are:**
 - **Concerns about the length and occlusion of the route.**
 - **Existing foliage and growth would obstruct access.**
 - **Environmental impact concerns.**
 - **Potential destruction of Greenbelt.**
 - **This really isn't just disturbing the Greenbelt temporarily.**

4. PRESENTATION

None

5. CONSENT ITEMS

- Approve the Minutes of the November 12, 2024, Regular City Council Meeting
- Approve the Minutes of the November 22, 2024, Special City Council Meeting
- Finance/Treasurer's Report for November 2024
- Quarterly Investment Report (January 2024-April 2024)
- Quarterly Investment Report (May 2024-August 2024)

The City Attorney stated typically considered in one block without discussion rule if any corrections or discussions consent items need to be moved to Business items to discuss. Consent items were moved to Business items.

All consent agenda items were individually considered and action taken as indicated below.

6. REPORTS

- Law Enforcement Report

Deputy Lopez stated that:

- **9 911 Calls**
- **1 Check Welfare**
- **1 Disturbance**
- **2 Traffic Debris**
- **1 Criminal Trespass Warning**
- **8 Assist Complaint**
- **6 Suspicious Vehicle/Person**
- **16 Directed Patrol**
- **3 False Alarm/Burglary**

- 1 **Noise**
- 2 **Assist Other Agency**
- 1 **Onsite Call**
- 2 **Assist EMS**
- 9 **Selective Traffic Enforcement**
- 1 **Criminal Mischief**
- 25 **Traffic Hazard**
- 1 **Shots Fired**
- 1 **Reckless Driving**
- 1 **Runaway Child**
- 2 **Citations**
- 24 **Warnings**
- 152 **Total Monthly Patrol Hours**
- 276 **Community Contacts**

B. POA Liaison

City Administrator stated:

- **POA stated that -Questions being directed to potential candidates.**
- **Right of Entry for Google Fiber has been finalized.**
- **Currently holding pattern regarding pedestrian and golf cart gates.**
- **Lohman's Crossing waiting on timing from the developer.**
- **Assessments will increase in January.**

C. MUD Liaison

Mayor Pro Tem Carroll stated:

- **Last MUD meeting was in November.**
- **Discussion about new rates and revenue impacts due to conservation efforts.**
- **Reviewed potential permanent one-day-a-week watering restriction.**
- **Next board meeting is scheduled for December 16, 2024, at 9:00 A.M.**

D. Parks Liaison

Mayor Proud stated:

- **Met yesterday 12/9/24.**
- **Meeting time was changed for 2025 to 5:00 PM on the second Monday for better attendance.**
- **Planning for Jazz Fest tentatively scheduled for April.**
- **Elections held for leadership positions:**
 - **Chairman - Gary Weldon**
 - **Vice Chairman – Terry Follmer**
 - **Co-Chairman – Andria Detaille**
 - **Secretary – Mitch Sargent**
 - **Treasurer – Marty Khait**
- **Discussed differentiating between residents and non-residents for future events.**

E. YAC Liaison

Mayor Pro Tem Carroll stated:

- *Winter Fest with Santa was held recently, attended by approximately 300 people.*
- *Next YAC meeting is scheduled for January 19, 2025, at 6:00 PM.*
- *Acknowledged volunteers and sponsors for the event.*

F. City Administrator Report

City Administrator stated:

- i. GCS Cyber Security
- *GCS Cyber Security was discussed and moved to Executive Session.*
- ii. Granicus
- *Granicus has scheduled a zoom call for Council members and the POA to see what they offer and ask questions.*

G. Mayor's Report

Mayor Proud stated:

- i. Lohman's Traffic Light Cost Sharing Agreement Update
- *Traffic Light Cost-Sharing Agreement will be updated pending on developer timing.*
- ii. Google Fiber Update
- *Google Fiber still awaiting finalization documents*
- iii. POA Pedestrian and Golf Gate License Agreement
- *Review of POA Pedestrian and Golf Gate License Agreement ongoing.*

7. **BUSINESS ITEMS Council will individually consider and possibly take action on any and all of the following items.**

A. Discuss, consider and take appropriate action regarding Resolution 2024-004 by the City Council of the Village of The Hills, Texas, Adopting the Amended Village of The Hills Investment Policy and Strategy for the Fiscal Year 2024-2025 for the Investment of Municipal Funds; and Setting Forth other Related Matters.

Mayor Pro Tem Carroll made a motion to approve the Resolution 2024-004 by the City Council of the Village of The Hills, Texas, Adopting the Amended Village of The Hills Investment Policy and Strategy for the Fiscal Year 2024-2025 for the Investment of Municipal Funds; and Setting

Forth other Related Matters with the changes being City Manager to City Administrator and Investment duration extended from six months to twelve months; Councilmember Van Dalen seconded the motion; none opposed; motion carried 5-0.

- B. Discuss, consider, and take appropriate action regarding Adopting Resolution 2024-2005 naming authorizing signors with the City's Depository Bank and removing signors from the City's Depository Bank.

Mayor Pro Tem Carroll made a motion to approve Adopting Resolution 2024-005 naming authorizing signors with the City's Depository Bank and removing signors from the City's Depository Bank with suggested amendments to the Resolution to change phrasing in Section 1 and Section 2 to add Kevin Proud and Matt Marietta as signers in Section 3; Councilmember Van Dalen seconded the motion; none opposed; motion carried 5-0.

- C. Discuss, consider, and take appropriate action regarding Adopting Resolution 2024-006 Authorizing Participation in the TexPool Investment Pools and Designating Authorizing Representatives.

Councilmember Crawford made a motion to approve Adopting Resolution 2024-006 Authorizing Participation in the TexPool Investment Pools and Designating Authorizing Representatives; Councilmember Van Dalen seconded the motion; none opposed; motion carried 5-0.

- D. Discuss, consider, and take appropriate action on a special permit request to conduct activities on the City-Owned Greenbelt behind the property at 12 Hedgebrook Way.

Mayor Proud stated that he was in contact with Mr. Leonard, and Mr. Leonard withdrew his request for a variance.

- E. Discuss, consider, and take appropriate action regarding City Council Members Committee assignment for Youth Advisory Commission.

Mayor Pro Tem Carroll volunteered to be the liaison between the Village of The Hills and the Youth Advisory Commission; Motion was passed unanimously; none opposed; motion carried 5-0.

- F. Discuss, consider, and take appropriate action regarding City Council Members Committee assignment for Parks and Recreation Commission.

Councilmember Marietta volunteered to be the liaison between the Village of The Hills and the Parks and Recreation Commission; Motion was passed unanimously; none opposed; 5-0.

- G. Discuss, consider, and take appropriate action regarding City Council Members Committee assignment for Hurst Creek Municipal Utility District.

Councilmember Crawford volunteered to be the liaison between the Village of The Hills and the Hurst Creek Municipal Utility District; Motion was passed unanimously; none opposed; motion carried; 5-0.

- H. Discuss, consider, and take appropriate action regarding City Council Member Committee assignment for Property Owner's Association.

Councilmember Van Dalen volunteered to be the liaison between the Village of The Hills and the Property Owner's Association; Motion was passed unanimously; none opposed; motion carried; 5-0.

- I. Discuss, consider, and take appropriate action regarding the Village of The Hills Code of Conduct.

Item moved to Executive Session.

- J. Discuss, consider, and take appropriate action regarding GCS Technologies, Inc., for Microsoft 365 Azure Services Enrollment and SecureCloud deployment.

Item moved to Executive Session.

- K. Discuss, consider, and take appropriate action regarding extending the Park hours during the Holiday Season.

Councilmember Van Dalen moved to approve extending the Park hours to 9:00 PM until December 27th; Mayor Pro Tem seconded the motion; none opposed; motion carried 5-0.

- L. Discuss, consider, and take appropriate action regarding the nomination of Mitch Sargent for the Parks and Recreation Commission.

Councilmember Marietta moved to approve the nomination of Mitch Sargent for the Parks and Recreation Commission; Councilmember Van Dalen seconded the motion; none opposed; motion carried 5-0.

- M. Discuss, consider and take appropriate action regarding an Ordinance 2024-005, Amending Chapter 2, Article 2.04 of the City Code to add a New Section 2.04.36 Designating the City Administrator as a Code Enforcement Official of the City; Providing an effective date; and Determining Compliance with Requirements for Enacting this Ordinance.

Councilmember Crawford made a motion to approve the Ordinance 2024-005, Amending Chapter 2, Article 2.04 of the City Code to add a New Section 2.04.36, Designating the City Administrator as a Code Enforcement Official of the City; Providing an effective date; and Determining Compliance with Requirements for Enacting this Ordinance; Mayor Pro Tem Carroll seconded the motion; none opposed; motion carried 5-0.

- N. Discuss and take appropriate action to define a process for filling the currently vacant City Council position for the remainder of the term of November 2025.

Discussion regarding the current vacant City Council seat, nominations to be decided on January 14, 2025, at the Regular City Council Meeting; Council stated that they want to ensure the process remains transparent to avoid perceptions of secrecy. Public announcement to be posted on billboard on the Parks billboard; City Office billboard; Mayor Proud to post on Engage/Nabr network; to be posted on City's Website. Interested parties are encouraged to email the City Administrator at AngieMassey@thehillstx.gov with their resume's, deadline to accept applications will be December 31, 2024, by end of day.

- O. Discuss, consider and take appropriate action to the Minutes of November 12, 2024, Regular City Council Meeting.

Councilmember Crawford made a motion to approve the Minutes of November 12, 2024, Regular City Council Meeting with the amendments as proposed during discussion of this item; Councilmember Van Dalen seconded the motion; none opposed; motion carried 5-0.

P. Discuss, consider and take appropriate action to the Minutes of November 22, 2024, Special City Council Meeting.

Councilmember Crawford made a motion to approve the Minutes of November 22, 2024, Special City Council Meeting with the amendments as proposed during discussion of this item; Councilmember Van Dalen seconded the motion; none opposed; motion carried 5-0.

Q. Discuss, consider and take appropriate action to the Finance/Treasurer Report for November 2024

Councilmember Crawford made a motion to approve the Finance/Treasurer Report for November 2024; Mayor Pro Tem Carroll seconded the motion; none opposed; motion carried 5-0.

R. Discuss, consider and take appropriate action regarding Quarterly Investment Report (January 2024-April 2024)

Postponed to January Regular City Council Meeting.

S. Discuss, consider and take appropriate action regarding Quarterly Investment Report (May-2024-August 2024)

Postponed to January Regular City Council Meeting.

Council Members moved to Executive Session at 10:42 A.M.

8. **EXECUTIVE SESSION**

The Mayor and City Council may adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code including, but not limited to, Sections §551.071 (Consultation with attorney), §551.072 (Deliberations about Real Property}, §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters}, §551.076 (Deliberations about Security Devices), §551.087 (Economic Development), §418.183 (Deliberations about Homeland Security Issues), and as authorized by the Texas Tax Code including, but not limited to Section 321.3022 (Sales Tax Information).

§551.071 Consultation with Legal Counsel on issues regarding land use regulations within the City.

§551.071 Consultation with Legal Counsel concerning enforcement of City Ordinances.

§551.071 Consultation with Legal Counsel concerning special permits under Article of the City Code.

City Council Members reconvened in open session at 11:42 A.M.

8a. POSSIBLE ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION

The City Council will reconvene in open session to discuss, consider, and/or take any action necessary to any of the items noticed for discussion during the executive session.

Mayor Proud stated no action was taken in the Executive Session.

9. ADJOURNMENT:

Councilmember Van Dalen made a motion to adjourn the meeting at 11:48 A.M.; Councilmember Marietta seconded the motion; none opposed; motion carried 5-0.

Signed this 17 day of January, 2025.



Kevin Proud, Mayor

ATTEST:



Angie Massey