



**REGULAR MEETING OF THE CITY COUNCIL  
SEPTEMBER 10, 2024  
MINUTES**

A meeting of the City Council ("Council") of the Village of The Hills ("the Village") was held in person and remotely. Mayor called the meeting to order, and the roll was called of the duly constituted officers and members of the Council to wit:

Present:

Sarah Carroll, Mayor  
Rick Van Dalen, Councilmember/Treasurer  
Kevin Proud, Councilmember

Hilda C. Potsavich, Mayor Pro Tem  
Jim Vick, Councilmember/Secretary  
Lee Crawford, Councilmember

**thus, constituting a quorum.**

Also Present:

Angie Massey, City Administrator/City Secretary  
Constable Deputy Lopez  
Matthew Marietta  
Marty Khait VIA Zoom

Megan Brua – City Attorney  
Tom Harrison, POA President  
Karthik Naralasetty VIA Zoom  
Nomiki VIA Zoom

**1. CALL TO ORDER**

*Mayor Carroll called meeting to order at 11:03 A.M.*

**2. PLEDGE OF ALLEGIANCE**

*Mayor Carroll lead the Pledge of Allegiance.*

**3. PUBLIC COMMENT**

*None.*

**4. PRESENTATION**

*None.*

**5. CONSENT AGENDA**

A. Approve the Minutes of the August 06, 2024, Special City Council Meeting

*Mayor Carroll asked council if there were any changes on the Minutes of the August 6, 2024, Special Council Meeting, no changes per council.*

B. Approve the Minutes of the August 20, 2024, City Council Budget Workshop

*Mayor Carroll asked council if there were any changes on the August 20, 2024, City Council Budget Workshop; Councilmember Crawford asked if the title could be changed to City Council Budget Workshop; no other changes requested.*

C. Finance/Treasurer's Report for August 2024

*Councilmember Van Dalen stated that August revenues were \$53,000, with sales tax slightly over budget at \$28,000. Franchise fees and interest were on target, with expenses slightly over budget due to a capital transfer. Current cash position is \$1,941,000, expected to decrease due to road repair and other expenses. Proposed fiscal year 2024-2025 budget discussed, with a focus on maintaining strong revenues.*

*Councilmember Crawford moved to approve the Consent Agenda with corrections; Councilmember Proud seconded the motion; Motion was carried 6-0; none opposed.*

## **6. REPORTS**

A. Law Enforcement Report

*Constable Duty Lopez stated there were:*

- *2 Selective Traffic Enforcement*
- *3 Check Welfare Checks*
- *3 Family Disturbances*
- *1 Stalking Incident*
- *6 Assist Complainant*
- *3 Suspicious Person/Vehicle*
- *15 Directed Patrol*
- *5 False Alarms/Burglary*
- *1 Violation of City Ordinance*
- *1 Reckless Driving/Collision*
- *4 911 Hang Ups*
- *2 Assist EMS*
- *38 Traffic Studies*
- *14 Traffic Hazard*
- *14 Citations*
- *25 Warnings*
- *180 Hours Monthly Patrol Hours*
- *202 Community Contacts*

*Councilmember Crawford discussed payments for law enforcement services and the authority for direct payments to deputies. Monthly patrol statistics were reviewed, including traffic stops and community contact hours. Councilmember Van Dalen discussed that we are lower than Briarcliff pays for law enforcement.*

B. Parks Liaison

*Councilmember Proud stated that the Parks and Recreation Commission had a good meeting:*

- *Quorum was met.*
- *We had in attendance: Karthik Naralasetty; Matt Marietta; Marty Khait each attended.*
- *Karthik did a quick presentation on the potential for an entrepreneur's market*
- *Marty had a good idea where he could potentially just clump that into another event and have a kid's corner.*
- *Autumn, the event coordinator planner did a presentation to discuss proposal to assist with planning of Hills Fest.*
- *Parks Commission is coordinating Musicians and other events for Hills Fest.*

C. YAC Liaison

*Mayor Carroll stated:*

- *She is the YAC Liaison.*
- *She sent out a survey to all the current members.*
- *From those surveys four responded.*
- *We had two graduating seniors last year.*
- *I'll be navigating the recruitment of members.*
- *Scheduled a meeting for Monday, September 16<sup>th</sup> at 5:00 P.M.*
- *Discussion will be collecting Officers.*
- *Plans for the Year.*
- *Scheduling dates and times for Meetings.*

D. City Administrator

i. Road Paving Update

*City Administrator stated:*

- *RDC Paving will commence the road repair on Friday, September 27<sup>th</sup>.*
- *This work will start after school buses leave, at approximately 8:30 A.M.*
- *Imperial Flaggers will be here for security measures.*
- *They will complete this repair in one day, with stripping in early morning.*

E. Mayor's Report



i. Phase 4 Walking Trail Update

*Mayor Carroll stated that:*

- *Phase 4 Walking Trail is completed.*
- *Inspection was completed.*
- *The Owner of the Company that manufactured our Railing was in town to see the railing installed, and took a picture of himself polishing it up.*
- *An invitation will be sent to him for the Ribbon Cutting.*

ii. Lohman's Intersection and Traffic Light Cost Sharing Agreement

*Mayor Carroll stated that:*

- *There is no update on the Lohman's Intersection and Traffic Light, awaiting information from the Developer at the moment.*

iii. National Night Out, October 1, 2024, from 5 p.m. to 7 p.m.

*Mayor Carroll stated that:*

- *National Night Out is set for October 1, 2024, starting at 5:00 P.M. to 7:00 P.M.*
- *Will be held at The Hills City Park.*
- *Wanted to thank all the Emergency Personnel that will be attending.*

**7. BUDGET AND TAX RATE**

A. Hold a Public Hearing on the Proposed Fiscal Year 2024-2025 Budget

*Mayor Carroll opens the Public Hearing on the Proposed Fiscal Year 2024-2025 Budget.*

*Councilmember Van Dalen stated that:*

- *Discuss items that basically are within three to five percent.*
- *Some areas have fairly large increases.*
- *Proposed budget, the property tax revenue for next year is set for \$670,000 and that's what we have this year.*
- *We are taking the tax rate down 10 cents per hundred to .0936.*
- *Debt is \$160,000 a year and will end in 2028.*

*Mayor Carroll closed the Public Hearing on the Proposed Fiscal Year 2024-2025 Budget.*

*Councilmember Crawford makes a motion to accept the Proposed Fiscal Year 2024-2025 Budget; Mayor Pro Tem Potsavich seconded the motion; motion was carried 6-*

*0; none opposed.*

B. Hold a Public Hearing on the Proposed 2024 Ad Valorem Tax Rate

*Mayor Carroll opens the Public Hearing on the Proposed 2024 Ad Valorem Tax Rate*

*Mayor Carroll stated that we will not take any action on this today, but will discuss the proposed tax rate reduction.*

- *This last year it was at a .1 per \$100*
- *Proposing a .0936 per \$100 this year.*

*Mayor Carroll closed the Public Hearing for the Proposes 2024 Ad Valorum Tax Rate/*

C. Discuss, Consider, and take any necessary action to approve an Ordinance adopting the Fiscal Year 2024-2025 Budget

*This will be discussed in Business Items L.*

8. **BUSINESS ITEMS** *Council will individually consider and possibly take action on any and all of the following items.*

- A. Discuss, consider, and take appropriate action regarding Greenbelt Maintenance and mowing CleanScapes and Lawn N'House.
- B. Discuss, consider, and take appropriate action regarding the estimate from CleanScapes for The Hills Community Park-Lohman's Crossing Road.
- C. Discuss, consider, and take appropriate action regarding the estimate from CleanScapes for The Hills Community Park - Club Estates Pkwy.
- D. Discuss, consider, and take appropriate action regarding the estimate from CleanScapes for The Hills Community Park – Arbor Care.

*Councilmember Crawford moved to combine A. B. C. and D., which includes approving Maintenance mowing of the Greenbelt with CleanScapes; approving the estimate from CleanScapes for the Hills Community Park-Lohman's Crossing Road; approving the estimate from CleanScapes for The Hills Community Park – Club Estates Pkwy; approving the estimate from CleanScapes for The Hills Community Park – Arbor Care; Mayor Pro Tem Potsavich seconded the motion; motion was carried 6-0; none opposed.*

E. Discuss, consider and take appropriate action regarding perimeter fence repair.

*Councilmember Vick made a motion to approve the repairs for the perimeter fence; Councilmember Proud seconded the motion; motion was carried 6-0; none opposed.*

F. Discuss, consider and take appropriate action regarding estimates for Trash Services for The Hills.



***Councilmember Vick made a motion to approve trash services from Waste Connections for The Hills; Councilmember Proud seconded the motion; motion was carried 6-0; none opposed.***

G. Discuss, consider and take appropriate action regarding Google Fiber.

***No Update.***

H. Discuss, consider and take appropriate action regarding Line-Item Transfers.

***Councilmember Crawford made a motion to approve the Line-Item Transfers as stated; Councilmember Proud seconded the motion; motion was carried 6-0; none opposed.***

I. Discuss, consider and take any necessary action to approve the Interlocal Cooperation Agreement with Travis County for Constable Services for Fiscal Year 2024-2025.

***Consensus that the Interlocal Cooperation Agreement with Travis County for Constable Service for Fiscal Year 2024-2025 is automatically renewed.***

J. Discuss, consider and take appropriate action regarding The Hills Drive Paving Repair.

***No Action taken.***

K. Discuss, consider and take appropriate action regarding Licensing Agreement between Village of The Hills and POA for Pedestrian and Golf Carts Gates.

***Tabled.***

L. Discuss, consider and take appropriate action regarding Ordinance of the Village of The Hills, Travis County, Texas, County, Texas Adopting a Budget for the Fiscal Year beginning October 1, 2024, and ending September 30, 2025.

***As stated earlier - Councilmember Crawford makes a motion to accept the Proposed Fiscal Year 2024-2025 Budget; Mayor Pro Tem Potsavich seconded the motion; motion was carried 6-0; none opposed.***

M. Discuss, consider and take appropriate action regarding the Parks and Recreation Commission volunteer nominee appointment of Martin Khait.

***Councilmember Proud made a motion to approve the volunteer nominee appointment of Martin Khait for the Parks and Recreation Commission; Councilmember Crawford seconded the motion; motion was carried 6-0; none opposed.***

## **9. EXECUTIVE SESSION**

*The Mayor and City Council may adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized*

by the Texas Government Code including, but not limited to, Sections §551.071 (Consultation with attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), §551.087 (Economic Development), §418.183 (Deliberations about Homeland Security Issues), and as authorized by the Texas Tax Code including, but not limited to Section 321.3022 (Sales Tax Information).

§551.071 Consultation with Attorney regarding land use regulations within the City.

§551.071 Consultation with Attorney regarding administration of traffic and other citations issued within the City.

§551.071 Consultation with Attorney regarding the City of Bee Cave, Texas vs. WS-COS Development LLC (Case No. D-1-GN-24-005113, Dist. Court of Travis County).

§551.074 Personnel Matters – City Administrator's Contract.

- **12:14 P.M. Council convened to Executive Session**

The City Council will reconvene in open session to discuss, consider, and/or take any action necessary related to the items noticed for discussion during the executive session.

- **2:01 P.M. Council Returned to Open Session**

#### **9.1 POSSIBLE ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION**

**Mayor Carroll stated that she regrettably accepts the resignation of Councilmember Vick, he has been a major asset as a councilmember and he will be missed.**

#### **10. ANNOUNCEMENTS AND REQUESTS**

a. New business items to be included on the next agenda.


- **City Limits 2024- Hills Fest**
- **Licensing with POA regarding Pedestrian and Golf Gates**
- **Bonds for City Council Members**
- **Web-site Re-Design**

#### **11. ADJOURNMENT**

**Mayor Pro Tem Potsavich moved to adjourn the meeting at 2:14 P.M.; Councilmember Proud seconded the motion, which was carried**

*unanimously; motion was carried 6-0, none opposed.*

Signed this 15<sup>th</sup> day of October, 2024.



Sarah Carroll, Mayor

**ATTEST:**



Angie Massey, City Secretary

