



SPECIAL MEETING OF THE CITY COUNCIL

August 6, 2024

MINUTES

A meeting of the City Council ("Council") of the Village of The Hills ("the Village") was held in person and remotely. Mayor called the meeting to order, and the roll was called of the duly constituted officers and members of the Council to wit:

Present:

Sarah Carroll, Mayor
Rick Van Dalen, Councilmember/Treasurer VIA Zoom
Jim Vick, Councilmember/Secretary VIA Zoom

Hilda C. Potsavich, Mayor Pro Tem
Lee Crawford, Councilmember
Kevin Proud, Councilmember

thus, constituting a quorum.

Also Present:

Angie Massey, City Administrator/City Secretary
Earl Crane
Jackson Hively
Tom Harrelson VIA Zoom

Constable Deputy Lopez
Vicky Rosengarten
Greg Wharton VIA Zoom
Karthik Naralasetty VIA Zoom

1. CALL TO ORDER

Mayor Carroll called the meeting to order.

2. PLEDGE OF ALLEGIANCE

Mayor Carroll Led the Pledge of Allegiance

3. PUBLIC COMMENT

Earl Crane stated:

- *He is Advocating for chartering of a scout pack between the Village of the Hills and Scouting America, formerly Police Scouts of America.*
- *Reasons why I would like the council to consider supporting this initiative and how it*

aligns with our community's strategic goals.

- *Firstly, our community currently lacks an opportunity for girls to participate in scouting.*
- *The nearest pack only serves boys.*
- *By establishing a family scout pack, we can ensure that both boys and girls have access to the valuable experiences and skills that scouting offers.*
- *Secondly, the students in the hills do not have a dedicated pack that includes Lakeway Elementary and Serene Hills.*
- *Lastly, establishing a Scout Pack directly aligns with the Hill's strategic objectives, of fostering youth development, leadership, and community engagement, thereby enhancing the quality of life for all residents.*
- *Number one, appoint a chartered representative who will act as the liaison between the Pack and our community, ensuring smooth coordination and support.*
- *This position is flexible, and it does not have to be an elected City Council member.*
- *Number two, provide reasonable support for the Pack Committee in organizing and sustaining scouting activities. This includes reviewing adult leaders and helping to administer the Pack's assets.*
- *Three, support the Pack. An annual recruitment activity by actively promoting and participating in recruitment efforts to help attract new members and volunteers. Or secure a safe facility for meetings, such as the Park Pavilion.*
- *Support a vote or a charter for the PAC to formalize a partnership and demonstrate the Hill's commitment to supporting youth development through scouting.*
- *The establishment of a Scout Pack in the Hills is a vital investment in our community's future. It will provide invaluable opportunities for our youth and strengthen our community bonds.*

Vicky Rosengarten stated:

- *Mr. Hyde, the district executive, provides immediate support for the Bee Cave District.*
- *As a chartered organization representative is merely a board representative who participates in report activities to make sure that your interests are represented and then can provide a report back like this on a regular basis. And that individual frequently is maybe a parent that's also involved as part of it, but it's not an additional duty that gets put on anyone that's already burdened in elective instruction.*
- *She stated that they're the liaison, and we look to the chartered organization to be the communication between the PAC and the board. and then the Village of The Hills.*

Greg Wharton asked:

- *Who has put their ballot in for City Council.*

City Attorney Brua stated:

- *The City Council is not allowed to answer questions to the Public Comments, if the City Council can direct the person asking a question to a staff member.*

4. PRESENTATION

None

4. CONSENT AGENDA

- A. Approve the Minutes of the July 09, 2024, Regular City Council Meeting
- B. Approve the Minutes of the July 18, 2024, Special City Council Meeting
- C. Finance/Treasurer's Report for July 2024

Mayor Carroll asked councilmembers if they had any corrections for the July 9, 2024, Regular Council Meeting Minutes.

Councilmember Crawford and Councilmember Vick stated that they made corrections prior to the Meeting and that it was done as suggested.

Mayor Carroll asked councilmembers if they had any corrections for the July 18, 2024, Special City Council Meeting Minutes.

Consensus of the City Council no corrections are needed for the July 18, 2024, Special City Council Meeting Minutes.

Councilmember Van Dalen stated:

- *In July, we established the federal grant program, fund, which was for the COVID money, \$617,000. So that fund was established, and we moved expenses from the capital budget over to COVID relief money. So that we can keep track of exactly how much we've spent, the \$617,000 of the year so far.*
- *We expect that by the end of August, we will have expended all \$617,000 between the park and the getting over the dam, which was a safety project, which was also allowed as part of the COVID funds.*
- *We are recommending some changes which will be addressed in our September Agenda.*
- *We are allowed under state law to make budget modifications, but we must remember that we have a balanced budget amendment, and we must make sure that we do that. So, we will not be going outside of our budget, these adjustments will stay, so that the total expenses are exactly what they were when we set the budget.*
- *So, there will be no change to that, it's just a change of different areas.*
- *The debt service, we have one more payment left for interest this year, which is \$3,600.*
- *That payment will be made in August, and that will be made.*
- *The general fund this month was almost exactly what we expected.*
- *Our year's estimate is solid. I don't see anything that's going to change that.*
- *This month we expected to get some money from the City of Austin. We did, that's been booked.*
- *We expect the sales taxes to be about \$20,000, \$25,000 from the Club for July, August, and September, and they were just over \$25,000.*
- *Revenue for the month was \$49,884.*
- *Expenses show up at \$52,000, but \$25,000 of that \$52,000 was a transfer to the capital fund.*
- *Our out-of-pocket expenses were \$32,000. And that, again, is in line with what we expected for the year.*
- *The last three months, we expected about \$100,000 in actual operating expenses, and \$32,000 of that was.*
- *In July, we're in good shape for the month.*

- *We're going to end up with a surplus this year. Our budget surplus is about \$42,000.*
- *We'll be well over \$200,000. Part of that is because of the funds that we've received, not only the coverage funds of \$617,000, but we also got into \$160,000, which was from the winter problem that we had two years ago, which we were able to recover that money, which was a nice step.*
- *So overall, we're in good shape, and we'll be working on the budget August 19th, and I expect that to be a pretty easy process based upon where we are and what we've done so far to look into the budget for next year.*

So, I'm comfortable with everything we're doing. I think we're in good shape.

Mayor Pro Tem Potsavich made a motion to approve the July 9, 2024, Regular City Council Meeting Minutes; the July 18, 2024, Special Council Meeting Minutes and the Financial Report for July 2024; Councilmember Crawford seconded the motion; motion was carried 6-0; none opposed.

6. **REPORTS**

A. Law Enforcement Report

Deputy Lopez stated that there were:

- *Traffic Enforcement* 9
- *Check Welfare* 1
- *Family Disturbance* 1
- *Civil/Eviction Citations* 4
- *Injured/Endangered Animal* 2
- *Assist Complainant* 4
- *Suspicious Person/Vehicle* 1
- *Directed Patrol* 31
- *False Alarms/Burglary* 3
- *Reckless Driving/Collision* 1
- *911 Cell Phone Hangups* 5
- *Assist EMS* 1
- *Disturbance/Open Door* 1
- *Information Call* 1
- *Traffic Hazards* 29
- *Citations* 13
- *Warnings* 16
- *Community Contacts* 197
- *Traffic Radar was parked in our community during the Month of July.*
- *Focus on school starting soon, our presence will be at the gates, making sure that the children are safe.*

B. Parks Liaison

Councilmember Proud stated:

- *Since the last City Council update, there has been no meeting of the Parks and*

Recreation Commission.

- *The Parks and Recreation Commission is having a back-to-school bash event with karaoke provided by Cuong Vu, and this is scheduled for August 17th, 2024 Saturday, from 3 p.m. to 6 p.m.*
- *The next Parks and Commission Meeting will be held on August 12, 2024, at 4:00 PM*

C. YAC Liaison

Mayor Carroll stated that the Youth Advisory Commission will resume meetings starting in September of 2024.

D. City Administrator stated:

i. Trash Services

- *I've been working with Waste Management to get their agreement with a better understanding and I reached out to City of Lakeway for their Contract with Waste Connections and asked them if we could manage to insert the same language as they have with City of Lakeway, I requested them to see if they could do the \$100 back to us, if they forget to pick up a trash bin for 36 hours, we can get paid \$100.*
- *And then Lakeway also has two scholarships, \$1,000 each, so I'm asking them for more details on that. I've also contacted Texas Disposal Systems and Republic for their help. their quotes on trash services.*

ii. Road Paving Update

City Administrator stated:

- *Road Paving Project has been delayed because of the road construction that the POA has in repairing the road in The Hills and the City of Lakeway road construction on Lohman's Crossing to not to disrupt the residents anymore, then is necessary. We are planning to start on a Friday, so that way we can only disrupt the traffic during the that day and finish up on Saturday. The estimated time will be at the start of the school year depending on the weather. Councilmember Vick stated that we are looking for Traffic Control companies in order to maintain safety while the road repairs are happening.*

E. Mayor's Report

i. Brian McDougal Engagement Update

- *There is a pending council availability for each member of the coming weeks to meet individually with Mr. McDougal.*

ii. Phase 4 Walking Trail Update

- *All of the groundwork is completed. It looks excellent, highly suggest going by and*

seeing it.

iii. Lohman's Intersection Committee Update

- *I am not a participant of this committee, but I did reach out to the City of Lakeway and Mayor Kilgore acknowledged the response for our continued partnership and open communication as it relates to this intersection. And my outlook is that we're awaiting some more information from the City of Lakeway.*

7. **BUSINESS ITEMS** *Council will individually consider and possibly take action on any and all of the following items.*

A. Discuss, consider, and take appropriate action concerning Holidays for 2024 and 2025 Village of The Hills.

Consensus among Councilmembers consensus that the Village of The Hills will follow the Federal Holidays, with exceptions of Thanksgiving, Wednesday half day and Thursday and Friday off; Christmas the 23rd half day and 24th and 25th off; replicate in Fiscal year 2025; Councilmember Crawford made the motion to accept the 2024 and 2025 Federal Holiday schedule that will include Thanksgiving Wednesday half day, Thursday and Friday off; Christmas 23rd half day with 24th and 25th day off; Councilmember Proud seconded the motion; motion carried 6-0; none opposed.

B. Discuss, consider, and take appropriate action regarding a proposed Budget for Fiscal Year 2024-2025 and setting a Proposed Ad Valorem Tax Rate.

No Motion Taken

C. Discuss, consider, and take appropriate action regarding use of Federal Funds for Park Revitalization and Walking Trail Phase 4.

No Motion Taken

D. Discuss, consider, and take appropriate action regarding Licensing Agreement with POA for Pedestrian, golf cart and other access points of city fence.

Councilmember Crawford stated that Exhibit A needs to be attached which is listed in page 3; 4 Section 7D and 8D Section 2 should be Section 3; Councilmember Crawford made a motion to approve the Licensing Agreement with the modifications; Mayor Pro Tem Potsavich seconded the motion; motion was carried 6-0; none opposed.

E. Discuss, consider, and take appropriate action regarding Greenbelt Maintenance and mowing CleanScapes and Lawn N'House.

Tabled until next Agenda

F. Discuss, consider and take appropriate action regarding Speed and Stop Signs.

Consensus of councilmembers stating that more law enforcement would be the deterrent to stop the speeding and traffic violations; traffic study might be necessary.

No Motion Taken

- G. Discuss, consider and take appropriate action regarding administration and adjudication of citations issued in the Village of The Hills.

Discussion on the memorandum of understanding with the City of Bee Cave regarding citation adjudication and the current process.

No Action Taken

- H. Discuss, consider and take appropriate action regarding establishing Ordinance Fees Annually.

No Action Taken

- I. Discuss, consider and take appropriate action regarding Lohman's Crossing Right of Way of Lakeway Maintenance Agreement.

No Action Taken

- J. Discuss, consider and take appropriate action regarding National Night Out.

Consensus of the councilmembers to coordinate with Law Enforcement, Fire Department and Constable to have National Night Out on October 1, 2024; Mayor Carroll made the motion to approve the National Day Out on October 1, 2024; Mayor Pro Tem Potsavich seconded the motion; motion carried 6-0; none opposed.

- K. Discuss, consider and take appropriate action regarding perimeter fence repair.

No Action Taken

- L. Discuss, consider and take appropriate action regarding Texas Municipal League Agreement approval and cybersecurity coverage.

Mayor Pro Tem Potsavich made the motion to approve the Texas Municipal League Agreement and cybersecurity coverage; Councilmember Proud seconded the motion; motion carried 6-0; none opposed.

- M. Discuss, consider and take appropriate action regarding estimates for Trash Services for The Hills.

No Action Taken

- N. Discuss, consider and take appropriate action regarding Line-Item Transfers.

Tabled until September's Agenda

- O. Discuss, consider and take appropriate action regarding Irrigation Systems along The Hills Drive.

No Motion Taken

- O. Discuss, consider and take appropriate action regarding The Hills Drive Paving Repair.

No Motion Taken

- *12:56 P.M. Council convened to Executive Session*

8. EXECUTIVE SESSION

The Mayor and City Council may adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code including, but not limited to, Sections §551.071 (Consultation with attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations),

§551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), §551.087 (Economic Development), §418.183 (Deliberations about Homeland Security Issues), and as authorized by the Texas Tax Code including, but not limited to Section 321.3022 (Sales Tax Information).

§551.071 Consultation with Attorney- Consultation with Attorney on a matter in which the state's professional rules conflict with the Texas Open Meetings Act regarding City's rights and obligations under a Traffic Signal Cost-Sharing Agreement with the City of Lakeway.

§551.071 Consultation with Attorney-Consultation with Attorney on a matter in which the state's professional rules of conflict with the Texas Open Meetings Act regarding land use regulation within the City.

§551.074 Personnel Matters- City Administrator's Contract

The City Council will reconvene in open session to discuss, consider, and/or take any action necessary related to the items noticed for discussion during the executive session.

- *1:31 P.M. Council Returned to Open Session*

8.1 POSSIBLE ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION

No Action Taken following Executive Session.

ADJOURNMENT

Mayor Pro Tem Potsavich to adjourn the meeting at 1:36 P.M; Councilmember

Crawford seconded the motion; motion carried 6-0; none opposed.

Signed this 29 day of September, 2024.



Sarah Carroll, Mayor

ATTEST:



Angie Massey

