



REGULAR MEETING OF THE CITY COUNCIL
May 14, 2024
MINUTES

A meeting of the City Council ("Council") of the Village of The Hills ("the Village") was held in person and remotely. Mayor called the meeting to order, and the roll was called of the duly constituted officers and members of the Council to wit:

Present:

Sarah Carroll, Mayor
Jim Vick, Councilmember/Secretary
Lee Crawford, Councilmember

Hilda C. Potsavich, Mayor Pro Tem
Kevin Proud, Councilmember

thus, constituting a quorum.

Absent:

Rick Van Dalen, Councilmember/Treasurer

Also Present:

Angie Massey, City Secretary
Gary Weldon, Chair for Park, and Recreation
Constable Deputy Ozuna

Tom Harrellson, POA President
Constable Deputy Lopez
Grayson Cox, KSA Engineer

1. CALL TO ORDER

Mayor called meeting to order.

2. PLEDGE OF ALLEGIANCE

Mayor

3. PUBLIC COMMENT

None.

4. PRESENTATION

A. Parks Update – Kelly Myers

Kelly stated that the following:

- *Finalization of the Park is almost completed.*
- *The lawn looks great.*
- *The Park walkway is ADD Compliant.*
- *Ordered the signage for the park.*
- *Parking Lot Drainage looks amazing.*
- *The irrigation lines are secured, to make sure it's not disturbed.*
- *We need to do seeding.*

B. Audit presented by Singleton, Clark & Company.

Tabled Until June's Regular City Council Meeting

C. Proclamation for Mayor Wharton

Tabled Until June's Regular City Council Meeting

D. Certificate of Appreciation for Deputy Ozuna

Mayor Carroll presented Deputy Ozuna with a Certificate of Appreciation for his time with The Hills. She stated that he was a great asset to The Hills, and he would be missed. Deputy Ozuna stated that he enjoyed his time working for The Hills and will be back from time to time, but we are in good hands with Deputy Lopez.

5. CONSENT AGENDA

- A. Approve the Minutes of the April 3, 2024, Regular City Council Meeting
- B. Approve the Minutes of the April 22, 2024, Special City Council Meeting

Mayor Pro Tem Potsavich moved to approve the Minutes of the April 3, 2024, Regular City Council Meeting with changes; and the Minutes of the April 22, 2024, Special City Council Meeting with changes; Councilmember Proud seconded the motion, Councilmember Crawford abstained for the vote; The Motion was carried by 4-1 abstained – 1 Absent.

C. Finance/Treasurer's Report for April 2024

- Bond Update
- Financial Audit Report
- SLFRF Update

Finance/Treasurer's Report Tabled until June Regular City Council Meeting

6. REPORTS

A. Law Enforcement Report

Deputy Ozuna stated that:

- **Total Patrol Hours was 174 Hours**
- **9 Extra Hours Patrolled**
- **2 Collisions**
- **19 Total Traffic Stops**
- **5 total Agency Assists**
- **1 Air-tag found on vehicle – Wants to caution Residents be aware that it is happening**
- **1 Fatality in Flint Rock, Deputy Lopez assisted**
- **225 Community Contacts**
- **Requests that all Residents lock their vehicles at all times**
- **The Hills Website will have updates and notices for safety measures**

B. POA Liaison

Councilmember Vick Stated that:

- **Discussion on how to handle pedestrian gates and how it impacts city access.**
- **Discussion on the Roads.**
- **Discussion on Camera's on pedestrian gates, the city gave permission to POA to point the cameras at the pedestrian gates.**
- **Discussed recommendations for the Camera needed.**

C. MUD Liaison

Mayor Carroll stated that:

- **Discussion in reference to Drought Contingency Plan for The Hills, stated that we are in Stage 2 at this time, possibility change to Stage 3 later this year, depending on the rainfall.**
- **Variances are still to be accepted.**

D. Parks Liaison

Councilmember Proud stated:

- **Discussed the Parks and Recreation volunteer members are needed**
- **Discussed future event planning: Dates for Hills Fest October 20, 2024; Karaoke Event later in August of 2024; Christmas Tree Lighting set for December 1, 2024.**
- **Gary Wolfe presented information on putting garage doors on the Pavilion to**

make it a year-round event center

E. YAC Liaison

Mayor Carroll stated that:

- *The variance for SplastFest was denied by the MUD due to the Drought Contingency in place.*
- *Mayor asked if an event planner can be in place for this event as long as it is within the budget allocated for the YAC*
- *Stated that volunteers are needed to participate*
- *Stated that the YAC participants can get up to 25 hours of community service as being part of the commission; local schools districts encourage students participate which benefits them in*

A. Mayor's Report

a. Liaison's Updates

Mayor Carroll stated the city needs to establish better relationships with the different committees and wants city staff to start attending the MUD and POA meetings and send updates to the rest of the city council members.

b. Budget Workshop

Set for June 13, 2024, at 10 AM will take around 2 to 4 hours

c. Interlocal Agreement (TBD)

Tabled Until June's Regular City Council Meeting

d. MOU with Travis County Constable

Mayor Carroll stated that we are waiting for Attorney's approval at this time.

e. Walking Trail Phase IV

Mayor Carroll stated that Phase IV will start June 3rd and end later part of August, there will be flagger to direct traffic while concrete is being poured, there will be no road closures during this time. We will notify the residents of any updates during this time.

f. Lohman's Crossing ROW Agreement with City of Lakeway

This project is on paused during the on boarding of the Lakeway new staff.

g. Lohman's Crossing Traffic Survey with City of Lakeway

Mayor Carroll asked for a committee be formed to coordinate with Lakeway and the POA and set schedule to be updated on the process. Councilmembers will be CM Jim, CM Proud and CM Crawford.

B. BUSINESS ITEMS

- A. Discuss, consider, and take any necessary action regarding Singleton Clark & Company PC increase in pricing.

Mayor Carroll stated that there was an increase in this year audit from last year, the increase is one thousand dollars more than we approved. Mayor Pro Tem made a motion to approve the increase of one thousand dollars not to exceed eleven thousand dollars; Councilmember Vick seconded the motion; motion was carried 5-0; Councilmember Van Dalen was absent.

- B. Discuss, consider, and take any necessary action regarding the 2022-2023 Audit from Singleton Clark & Company PC.

Tabled until June's Regular City Council Meeting.

- C. Discuss, consider, and take any necessary action regarding the Park Revitalization Project.

No action was taken.

- D. Discuss, consider, and take any necessary action regarding City Wall Maintenance Inspection, Florentino Mora Estimate. No other estimates received.

Tabled until June's Regular City Council Meeting.

- E. Discuss, consider, and take any necessary action regarding KSA Bridge Railing Design.

Designs for the railing were discussed and options were given. Consensus of the design to consistent with the design at the fence pedestrian gate for the tree design. The color was asked to be as close as possible to the light bronze that is currently on the fence, which is light bronze. Councilmember Crawford made a motion to approve the design costs for the railing up to forty thousand dollars; Mayor Pro Tem Potsavich seconded the motion; motion was carried 5-0; Councilmember Van Dalen was absent. After further discussion Councilmember Crawford made a motion to amend the prior motion to Item F which will be two thousand two hundred twenty

seven dollars and twenty one cents which will include two hundred twenty two dollars and seventy two cents for a total of two thousand four hundred forty nine dollars and ninety three cents; Mayor Pro Tem Potsavich seconded the motion; motion was carried 5-0; Councilmember Van Dalen was absent.

- F. Discuss, consider, and take any necessary action regarding Change Order 16 – Project 21- Additional Cameras (Elite's Quote).

Discussion on the Change Order 16 invoice regarding the additional camera that is needed for the Pavilion from Elite. Councilmember Vick made a motion to approve the Change Order 16 invoice from Elite for the additional camera installation; Council Member Crawford seconded the motion; motion was carried 5-0; Councilmember Van Dalen was absent.

- G. Discuss, consider, and take any necessary action regarding Reserve Fund.

Tabled until June's Regular City Council Meeting.

- H. Discuss, consider, and take any necessary action regarding Process and Policy for purchasing equipment.

Tabled until June's Regular City Council Meeting.

- I. Discuss, consider, and take any necessary action regarding Citywide Communications Resources to be Evaluated which includes Civic Plus Invoice.

Mayor Carroll discussed not changing Citywide Communications that includes Civic Plus, with all the transitions that have happened. Civic Plus has a lot of features that we are paying for that we need to utilize. Councilmember Vick moved to approve the invoice from Civic Plus in the amount of two thousand five hundred thirty-eight dollars and ninety-one cents; motion was carried 5-0; Councilmember Van Dalen was absent.

- J. Discuss, consider, and take any necessary action regarding YAC Hosting Splastfest on June 15, 2024.

Mayor Carroll stated that the variance for Splastfest was denied by the MUD because of the drought contingency. We have an event planner by the name of Autumn and the event is called FunFest, I want to get a vote on having the event planner plan this with staying with the YAC budget. The event will consist of food, inflatables, face paintings, etc. Mayor Pro Tem moved to approve the event planner, and the new venue; Councilmember Proud seconded the motion; motion was carried 5-0; Councilmember Van Dalen was absent.

- K. Discuss, consider, and take any necessary action regarding approval of variance or license agreement to authorize landscaping on City property adjacent to 47 Stillmeadow.

Tabled until June's Regular City Council Meeting.

- L. Discuss, consider, and take any necessary action regarding Resolution for TexPool signors.

Discussion on the Resolution to update the signors on TEXPOOL, consensus was made to include Mayor Carroll; Mayor Pro Tem Potsavich; Councilmember Van Dalen; The Village Bookkeeper Joy Shazima. Councilmember Vick made a motion to approve the Resolution for Mayor Carroll; Mayor Pro Tem Potsavich; Councilmember Van Dalen and Joy Shazima to be signors with TEXPOOL; Councilmember Crawford seconded the motion; motion was carried 5-0; Councilmember Van Dalen was absent.

- M. Discuss, consider, and take any necessary action regarding Reliant Plumbing Invoice for Park Water Fountain Replacement.

Mayor Carroll stated that she reached out to Reliant Plumbing and received an invoice for invoice regarding the Park's Fountain Repair, she has contacted Cold on the Right, and they charge a fee of nine-nine dollars in order to give an estimate for repairs. Mayor Carroll asked the councilmembers to approve the one-time fee. Councilmember Vick made a motion to approve the fee for Cold on the Right not to exceed thirty-two hundred dollars; Council Member Crawford seconded the motion; motion was carried 5-0; Councilmember Van Dalen was absent.

- N. Discuss, consider, and take any necessary action regarding Perimeter Fence Pedestrian and Golf Cart Gates.

No Action was taken.

- ***2:04 P.M. Council convened to Executive Session***

7. 4 EXECUTIVE SESSION

The Mayor and City Council may adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code including, but not limited to, Sections §551.071 (Consultation with attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), §551.087 (Economic Development), §418.183 (Deliberations about Homeland Security Issues), and as authorized by the Texas Tax Code including, but not limited to Section 321.3022 (Sales Tax

Information).

§551.071 Consultation with Attorney

§551.072 Deliberations about Real Property-Legend

§551.074 Personnel Matters – City Secretary Contract

The City Council will reconvene in open session to discuss, consider, and/or take any action necessary related to the items noticed for discussion during the executive session.

- **2:32 P.M. Council Returned to Open Session**

8.1 POSSIBLE ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION

No Action Taken following Executive Session.

9. ANNOUNCEMENTS AND REQUESTS

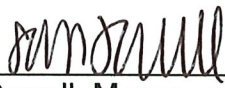
- a. New business items to be included on the next agenda.

All items that were tabled for June's Regular City Council meeting.

10. ADJOURNMENT

Mayor Pro Tem Potsavich moved to adjourn the meeting at 2:37 P.M.; Councilmember Proud seconded the motion, which was carried unanimously; motion was carried 5-0; Councilmember Van Dalen was absent.

Signed this 19th day of June, 2024.



Sarah Carroll, Mayor

ATTEST:

Angie Massey, City Secretary