



**REGULAR MEETING OF THE CITY COUNCIL**  
**MARCH 12, 2024**  
**MINUTES**

A meeting of the City Council ("Council") of the Village of The Hills ("the Village") was held in person and remotely. Mayor Wharton called the meeting to order, and the roll was called of the duly constituted officers and members of the Council to wit:

Present:

Greg Wharton, Mayor  
Rick Van Dalen, Councilmember/Treasurer  
Sarah Carroll, Councilmember

Hilda C. Potsavich, Mayor Pro Tem  
Jim Vick, Councilmember/Secretary  
Kevin Proud, Councilmember

**thus, constituting a quorum.**

Also Present:

Dean Huard, City Manager  
Angie Massey, City Secretary

Josh Brockman- Weber, City Attorney  
Luis Ozuna, Deputy Constable

**1. CALL TO ORDER**

The Executive Session was called to order at 11:00 A.M.

**2. EXECUTIVE SESSION**

*The Mayor and City Council may adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code including, but not limited to, Sections §551.071 (Consultation with attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), §551.087 (Economic Development), and as authorized by the*

*Texas Tax Code including, but not limited to Section 321.3022 (Sales Tax Information).*

- A. §551.071 - Consultation with Attorney
- B. §551.074 - Personnel Matters

The City Council adjourned Executive Session at 11:44 A.M. and convened open session at 11:46 A.M.

### **3. PLEDGE OF ALLEGIANCE**

The Mayor led the Pledge of Allegiance.

### **4. PRESENTATIONS**

- A. Waste Connections presented gifts to Julien Dettaille for his participation in picking up trash in the Park.
- B. Parks Upgrade Current Budget; Kelly Myers provided a presentation regarding the various projects and trees related to the upgrade.

### **5. PUBLIC COMMENT**

None

### **6. CONSENT AGENDA**

- A. Minutes of the January 8, 2024, Special City Council Meeting
- B. Finance/Treasurer's Report for January 2024

Mayor Pro Tem Potsavich asked to correct the time of Regular Meeting being second Tuesday of each month or until further notice and the Mayor is not a Councilmember, he is the Mayor, which needs to be changed. Councilmember Van Dalen stated that the financials look better than expected. Councilmember Van Dalen suggested that money from Capital Improvements be moved to Tex Pool in the amount of one hundred thousand (\$100,000.00) dollars. A brief discussion was held among the City Council regarding finances.

*Mayor Pro Tem Potsavich moved approval of the consent agenda and minutes with changes; Mayor Wharton seconded the motion, which was carried unanimously.*

### **7. REPORTS**

- A. Law Enforcement

Deputy Constable Ozuna reviewed the written report. He noted that he conducted 152

patrol hours in February. There were 8 hours of holiday and 14 hours extra off duty work. He stated the highest number was the 911 calls which were hang up calls. There were 30 traffic stops. There was 1 call for deceased person, age related, 1 animal injured call and assisted EMS 3 times.

#### B. POA Liaison

Councilmember Vick stated that the meeting will be held next week.

#### C. MUD Liaison

Councilmember Val Dalen stated that the meeting will be held soon.

#### D. Parks Liaison

Councilmember Proud reported that a meeting was cancelled due to the fact that there would not be a quorum and it was being held during Spring Break.

#### E. Youth Advisory Commission

City Manager Huard stated that the YAC was cancelled due to Spring-Break, and they would not be available.

#### F. City Manager Report

City Manager Huard reported on the following priority items:

##### 1. Walking Trail Phase IV

City Manager Huard stated that this stands with the Hurst Municipal Utility District's and their engineers.

##### 2. SLFRF Funding

City Manager Huard stated that he had an online seminar recently and the report to SLFRF has to be turned in by April 30<sup>th</sup>.

##### 3. Lohman's Crossing ROW Agreement with City of Lakeway

City Manager Huard stated that he will coordinate with the POA and the City of Lakeway to determine jurisdiction.

##### 4. Financial Audit Update

City Manager Huard reported that the Auditors were here to conduct the Audit for 2022-2023 years. Financial due outs to City Council Members and the Mayor.

## 5. Landscaping Jurisdiction Meeting with POA

City Manager Huard stated that he has met with the POA president to determine authority of each entity.

## 6. FireWise/Wildfire Prevention Proposal Plan

City Manager Huard stated that he will develop a Wildfire Education Plan for Residents.

## G. Mayor's Report

Mayor Wharton reported that the POA has made the decision that the new proposed development will not proceed any further. And the developer has not responded to the POA to that conclusion.

## 10. BUSINESS ITEMS

- A. Discuss, consider, and take any necessary action regarding City Wall Maintenance Inspection.

City Manager Huard stated that he has Florentino walking the Wall and taking pictures to see what needs to be done for the maintenance.

*There was a consensus of the Mayor and Councilmembers to move this to the next City Council Meeting for the report from the City Manager Huard and Florentino Mora.*

- B. Discuss, consider, and take any necessary action regarding Project 46- Grade Improvement.

*Councilmember Vick moved to approve the Change Order 11; Councilmember Van Dalen Seconded the motion, which was carried unanimously.*

- C. Discuss, consider, and take any necessary action regarding Project 18 – Change Order 11 -- Gutters.

*Councilmember Carroll moved to approve the Change Order 11; Councilmember Van Dalen Seconded the motion, which was carried unanimously.*

- D. Discuss, consider, and take any necessary action regarding Project 46 – Change Order 12 – ADA Sidewalk – Change Order 13 – Extended area for top dress/aeration, Change Order 14 – Catch Basins.

Kelly Myers discussed the different Change Orders and the council members asked if she



could get different quotes from Vendors on some of these change orders.

***Mayor Pro Tem Potsavich Moved to approve the Change Order 12; Councilmember Vick Seconded the Motion; Mayor Wharton advised that the Change Order 13 – Extended area for top dress/aeration and Change Order 14 – Catch Basins will be tabled until the next Regular City Council Meeting.***

- E. Discuss, consider, and take any necessary action regarding the Native Tree Project Proposal.

Kelly Myers stated these are the Native Trees that she wanted to plant. Mayor Pro Tem Potsavich suggested the types of Native Trees that would work in this area.

***Mayor Wharton advised that this action item will be tabled until the next City Council Meeting***

- F. Discuss, consider, and take any necessary action regarding Parking Lot Drainage Proposal.

Kelly Myers stated that there is an issue with the Parking Lot Drainage and the different suggestions that can be made to prevent this from happening.

***Mayor Wharton advised that this action item will be tabled until the next City Council Meeting***

- G. Discuss, consider, and take any necessary action regarding Drainage Jurisdiction.

***Mayor Wharton stated this is resolved through Executive Session.***

- H. Discuss, consider, and take any necessary action regarding City Signage Assessment.

Council Member Carroll stated that the signage examples are done with the approval of Council.

***There was a consensus of the Mayor and Councilmembers that the signage looks good, and Mayor Wharton moved approve the signage; Councilmember Vick Seconded the motion, which was carried unanimously.***

- I. Discuss, consider, and take any necessary action regarding Spectrum's Quote for Park Cameras.

Consensus of the Mayor and Councilmembers to meet with Spectrum's team next week to receive the breakdown of costs and to continue this item the next City Council Meeting.

***Mayor Wharton advised that this action item will be tabled until the next City Council Meeting.***

- J. Discuss, consider, and take any necessary action to approve the Amended and Restated Interlocal Agreement with Hurst Creek Municipal Utility District, increasing the amount allotted for the expansion of office space.

***There was a consensus that this is approved subject to POA's approval. Mayor Pro Tem Potsavich moved approve upon approval of the POA; Councilmember Vick Seconded the motion, which was carried unanimously.***

- K. Discuss, consider, and take any necessary action related to the April 8<sup>th</sup> Solar Eclipse.

City Manager Huard stated that Travis County has Declared a local State of Emergency for April 8<sup>th</sup> Solar Eclipse, which will last a minimum of ten (10) minutes. Council Member Carroll advised that would like an informative piece – a non-event – verbiage to give to the citizens, suggesting that the new park banner could get a notification of the event.

***Mayor Wharton advised Council Member Carroll to give the verbiage that she wants to City Manager Huard to be posted.***

- L. Discuss, consider, and take any necessary action regarding Mayor/Council succession planning.

***Mayor Wharton advised no action item needs to happen.***

## **11. ANNOUNCEMENTS AND REQUESTS**

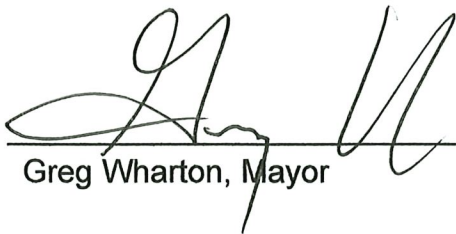
- A. New business items to be included on the next agenda.

- Park Drainage
- Park Native Tree Proposal
- Walking Trail Phase IV
- Report on Fence Maintenance
- Walking Trail Maintenance
- Change Order 13 – Extended area for top dress/aeration, Change Order – Catch Basins.

## **12. ADJOURNMENT**

***Mayor Pro Tem Potsavich moved to adjourn the meeting at 1:46 P.M.; Councilmember Vick seconded the motion, which was carried unanimously.***

Signed this 26<sup>th</sup> day of March 2024.

  
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Greg Wharton, Mayor (Seal)

ATTEST:

  
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Angie Massey, City Secretary