



**SPECIAL MEETING OF THE CITY COUNCIL
DECEMBER 18, 2023
MINUTES**

A meeting of the City Council ("Council") of the Village of The Hills ("the Village") was held in person and remotely. Mayor Wharton called the meeting to order, and the roll was called of the duly constituted officers and members of the Council to wit:

Present:

Greg Wharton, Mayor	Sarah Carroll, Councilmember (in person then via Zoom)
Hilda C. Potsavich, Mayor Pro Tem	Kevin Proud, Councilmember
Rick Van Dalen, Councilmember/Treasurer	Jim Vick, Councilmember, Secretary
<small>(arrived at 1:15 PM and departed at 2:30 P.M.)</small>	

thus, constituting a quorum.

Also Present:

Dean Huard, City Manager	Sonja De La Fuente, City Secretary
Tom Harrelson, The Hills POA Board	Sara Jenkins, The Hills POA Board
Joel Pafford, The Hills POA Board	

1. CALL TO ORDER

The Special meeting was called to order at 1:07 P.M.

2. EXECUTIVE SESSION

The Mayor and City Council convened to Executive session at 1:07 P.M.

A. Personnel Matters – City Secretary Interview – Angie Massey

and reconvened to open session at 1:32 P.M.

The Mayor and City Council may adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code including, but not limited to, Sections §551.071 (Consultation with attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), §551.087 (Economic Development), §418.183 (Deliberations

about Homeland Security Issues), and as authorized by the Texas Tax Code including, but not limited to Section 321.3022 (Sales Tax Information).

3. PLEDGE OF ALLEGIANCE

The Mayor led the Pledge of Allegiance.

4. PUBLIC COMMENT

None

5. PRESENTATIONS

A. The Square at Lohman's Crossing Update

Bill Hayes with Legend Communities provided a presentation regarding the planned development across from The Hills at Lohmann's Crossing.

B. Walking Trail Phase IV

Grayson with KSA Engineering provided a presentation regarding the plans for the fourth and final phase of the walking trail where it will cross the dam on The Hills Drive.

C. Parks Upgrade Current Budget

Kelly Myers provided a presentation regarding the various projects related to the upgrades at the Village of The Hills City Park.

6. CONSENT AGENDA

A. Minutes of the November 28, 2023, Special City Council Meeting

B. Finance/Treasurer's Report for November 2023

Item B, Finance/Treasurer's Report for November 2023, was pulled from the Consent Agenda and not considered for approval.

Mayor Pro Tem Potsavich moved to approve Consent Agenda Item A, Minutes of the November 28, 2023, Special City Council Meeting; Councilmember Vick seconded the motion, which carried unanimously.

7. REPORTS

A. Law Enforcement Report

Deputy Constable Luis Ozuna reviewed the written report. He reported 152 hours of patrol during the month of November. There were 24 hours of County holidays and 79 hours of extra patrol. He reminded the citizens that they can go on the Constable's website if they

will be gone for an extended period of time. He also pointed out that several people are running the stop sign outside of the gate at Serene Hills. He will check to see which jurisdiction is responsible for enforcement.

B. POA Liaison

Councilmember Vick reported that there will be a site visit tomorrow at 10:00 A.M. to see Google Fiber. He also noted that the City will work with the POA related to reimbursement from FEMA related to the ice storm in February.

Tom Harrelson reported that the POA's annual meeting will be on January 18th and there are currently two positions on the Board open.

C. MUD Liaison

Councilmember Carroll reported that she attended the MUD Board meeting this morning where the LCRA Drought Contingency plan was discussed. She noted that they are looking at monitoring inflow to try to get ahead of a drought.

D. Parks Liaison

Councilmember Carroll reported that the Parks Commission has not met the last two months, as they are trying to determine a good day and time. There were an estimated 200 residents in attendance at the Holiday Cocoa event.

E. YAC Liaison

City Manager Huard reported the last meeting was sparsely attended, but they are planning a community service date in the near future. Communication will be issued to the residents to see if there is anyone needing work done.

F. City Manager's Report

City Manager Huard reported on the following priority items:

- City Secretary Position
 - Decision on making an offer pending.
- Landscaping and Landscape Maintenance Contracts
 - Decision on vendor pending.
- Parks Master Plan (design and renovation)
 - Report provided by Kelly and change orders on the agenda.
- Greenbelt Abatement Program
 - Sent out additional letters with a December 30 deadline.
- Walking Trail Maintenance
 - Lawn N House doing monthly inspections and cleaning as needed.
- Memorandum of Agreement with City of Bee Cave
 - Awaiting approval by their City Council.

- Traffic Enforcement Program
 - 231 patrol hours in November.
- Google Fiber
 - Site visit in Austin tomorrow.
- Park Irrigation
 - Should be complete very soon.
- Walking Trail Phase IV
 - Briefing received today and project is on track.
- Stillmeadow Cart Path
 - Under construction and on schedule to be complete this week.

Councilmember Van Dalen left the meeting at 2:30 P.M.

G. Mayor's Report

Mayor Wharton reported that he will be meeting with The Club and Legacy, the developer who is proposing a housing development project in The Hills. He will brief the Council at a future meeting. Also, the speed data was received today, and it will be on the next agenda for discussion.

8. **BUSINESS ITEMS**

- A. Discuss, consider, and take any necessary action to related to Hills Park Upgrades Project 30 (Park Entry Signage).

Kelly Myers provided the report regarding this item. She requested Council input regarding the font and wording.

Councilmember Carroll requested slightly smaller lettering and in all capital letters. She also recommended removing the ordinance wording.

Councilmember Vick suggested adding the ordinance verbiage to the Park Rules sign instead.

Councilmember Vick moved to approve the monument sign with the Times New Roman font, remove "and Nature Trail" from the wording in the sign, remove the ordinance wording and add to the Park Rules sign, a height of 84 inches unless there is a structural requirement, and authorize up to \$18,000 for the park entry sign; Councilmember Proud seconded the motion, which carried by a vote of 5-0-1, with Councilmember Van Dalen absent.

- B. Discuss, consider, and take any necessary action related to Hills Park Upgrades Project 49 (Restroom Privacy Solution).

Kelly provided a report regarding this item and recommended tabling the item.

Councilmember Vick explained that the project will involve more structural design and construction than expected.

- C. Discuss, consider, and take any necessary action related to Hills Park Upgrades Project 28.

Councilmember Vick moved to remove Project 28 from the Hills Park Upgrades; Mayor Pro Tem Potsavich seconded the motion, which carried by a vote of 5-0-1, with Councilmember Van Dalen absent.

- D. Discuss, consider, and take any necessary action related to choosing a cable option at the park.

The City Manager provided the report for this item and introduced representatives from Spectrum to explain the different options (Coax and Fiber).

There were some questions asked by the Council regarding the options available to provide service to accommodate security cameras. There was also a brief discussion held regarding a public Wi-Fi access option.

The City Manager will complete the Wi-Fi questionnaire and obtain updated quotes to include a public Wi-Fi access option.

- E. Discuss, consider, and take any necessary action on Change Orders:

- 1) Change Order 4 – approve additional \$1,826.03 on the security installation.
- 2) Change Order 5 – approve additional \$600 for the paint items.
- 3) Change Order 6 – approve adding \$2,567 to the scheduled irrigation repairs along with a Project Manager fee.
- 4) Change Order 7 – approve adding \$1,100 water main line break to Project Manager task list.
- 5) Change Order 8 – approve adding four hours to Project Manager fee.

Kelly provided the report regarding the various change orders.

Mayor Pro Tem Potsavich moved to approve Change Orders 4 through 8; Councilmember Vick seconded the motion, which carried by a vote of 5-0-1, with Councilmember Van Dalen absent.

- F. Discuss, consider, and take any necessary action regarding RFP 2023-02 – Landscaping Services.

The City Manager provided the report for this item.

Councilmember Carroll requested a breakdown from CleanScapes providing clarification regarding the difference between the types of visits and where exactly the proposed visits will be.

There was a consensus of the Mayor and Council to continue this item the next City Council meeting to provide the additional requested information.

G. Discuss, consider, and take any necessary action to establish Council Standing Committees.

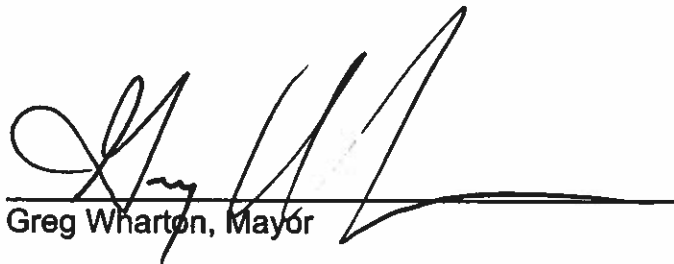
There was a consensus of the Mayor and Council to continue this item the next City Council meeting as the first business item.

There was a consensus of the Council to hold the next meeting on January 8, 2024, at 10:00 A.M.

10. ADJOURNMENT

Councilmember Vick moved to adjourn the meeting at 3:28 P.M.; Mayor Pro Tem Potsavich seconded the motion, which carried by a vote of 5-0-1, with Councilmember Van Dalen absent.

Signed this 8th day of January 2024.

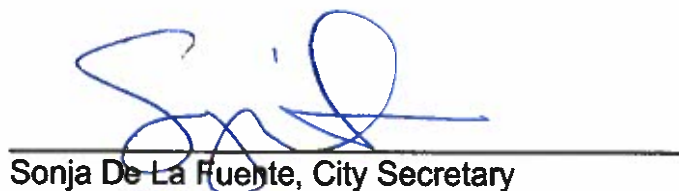


Greg Wharton, Mayor

(Seal)



ATTEST:



Sonja De La Fuente, City Secretary